



An Ordinary Meeting of the Parish Council

WILL BE HELD VIA MS TEAMS

MONDAY 4 DECEMBER 2023 at 6:30pm

Agenda

89 Apologies for Absence

To receive apologies from councillors.

90 Declaration of Interests

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

91 Matters Introduced by Members of the Public – *for information*

An opportunity for any members of the public present to raise issues for the attention of members.

**92 Minutes of the Ordinary Meeting of the Council
(23 October 2023) – *for approval* (enclosed)**

To receive and approve the Minutes of the Meeting of the Council held on 23 October 2023 for signature by the Chairman.

93 Matters Arising – *for information only*

An opportunity for members of the Council to report on any matters that have arisen since the meeting in May that are not otherwise included on the agenda.

94 Planning Applications – *for consideration & agreement*

A/21/92629/MAJOR	Leyland Mills Leyland Mill Lane Wigan WN1 2SB	Residential development of 10 four storey four bedroom detached dwellings and 7 three storey five bedroom detached
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		<p> dwellings, etc following demolition of existing mill buildings (<i>Representation submitted</i>)</p> <p>- <i>decision deferred subject to submission of revisions by September 2023 deadline</i>)</p>
A/22/94184/FULL	<p>Rothwells Stud Sennicar Lane Wigan WN1 2SN</p>	<p>Erection of four detached dwellings, following demolition of indoor riding arena, stables and store (<i>Objection submitted – awaiting decision – non-determination appeal dismissed by Planning Inspectorate</i>)</p>
A/23/96168/FULL	<p>The Coach House Haighlands Copperas Lane Haigh Wigan WN2 1PB</p>	<p>To convert and extend former coach house to use for residential purposes, together with alterations to external elevations – <i>no concerns expressed by members</i></p>
A/23/96169/LB	<p>The Coach House Haighlands Copperas Lane Haigh Wigan WN2 1PB</p>	<p>Listed Building Consent to convert and extend former coach house to use for residential purposes, together with alterations to external elevations – <i>no concerns expressed by members</i></p>
A A/23/96252/HH	<p>Windmill Cottage 9 Copperas Lane Haigh Wigan WN2 1PA</p>	<p>Single storey and first floor extensions to side and rear following removal of existing garage together with associated external alterations</p>

Members are invited to note the current status of the above applications with regard to which the Council have submitted representations, consider any new applications submitted since the last meeting and agree the best way forward.

95 Places for Everyone – Proposed Modifications Consultation

- *for discussion and agreement* (enclosed)

The deadline for responses is 6 December. If members wish to submit a corporate response, it was agreed at the meeting in October that detailed discussion would be deferred until the meeting on 4 December to give the Council time to read all of the documentation and have a meaningful discussion before submitting such a response.

96 Planning for the Future of Wigan Borough to 2040

– for discussion and agreement

Wigan Council are now consulting on **Options and Preferences** for the **Local Plan**. The consultation runs until 23:59 on Monday 18 December 2023 and can be accessed via the Wigan website. It includes a main consultation document and an accompanying map book. On each it is possible for respondents to click on ‘bubbles’ in the page to both view comments that others have made and leave their own comments. Responses on the webpage will be anonymous.

Anyone wishing to respond needs to register for the website first. It is new consultation software purchased by Wigan Council, so will be used for other consultations by the Council, as well as for the Local Plan, including its subsequent stages.

Paper copies of the main documents are available in the Council’s libraries.

Members are invited to consider whether they wish to make a corporate response and agree the best way forward.

97 Wigan Transport Strategy – *for discussion and agreement*

Wigan Council are now consulting on **the new draft Wigan Transport Strategy**. The consultation runs until 23:59 on Monday 18 December 2023. It will provide robust and credible evidence on transport for the review of the new Wigan Local Plan. Feedback will be used to inform a final version of the Strategy, which Wigan Council plan to put forward for formal adoption during 2024.

The consultation can be accessed via the Wigan Council website. It includes the new draft Wigan Transport Strategy and an Executive Summary. Respondents are able to click on ‘bubbles’ in the page to both view comments that others have made and leave their own comments, which are anonymous.

Respondents will need to register for the website if they have not done so already.

Members are invited to consider whether they wish to make a corporate response and agree the best way forward.

98 Plans for the Annual Parish Meeting

– for discussion and agreement

Members are invited to discuss and agree outline plans for the 2024 Annual Parish Meeting, i.e. agenda, venue, presentation of the community awards.

99 Canal Towpath – *for consideration and agreement*

The Chairman will provide an update on progress with his research into the possibilities with regard to upgrading the canal towpath in Haigh Parish.

Members are invited to discuss and agree the best way forward.

100 Asset Register 2023-24 – *for review & approval* (enclosed)

101 Review of H&S Risk Assessments

– for review & approval (enclosed)

102 Accounts 2023-24 – for approval

Income : £nil

Expenditure:

*Pay for November has been calculated at the new rate of pay for the new scale point and backpay has been calculated as being from 1 April

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
37	Employee No.1	Salary (Nov) plus backpay* - tbc	£413.39	N/A	£413.39
38	HMRC	Tax (Nov) – tbc	£103.40	N/A	£103.40
39	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
40	Wigan NE PCC	Room rent (Dec)	£ 20.00	N/A	£ 20.00
Total:			£541.99	N/A	£541.99

2023 to 31 October 2023 on the old scale point.

Balance at bank on 31 October 2023 = **£23,228.32**

Estimated balance at bank following the above expenditure
= **£22,686.33**

Members are invited to approve the above payments.

103 Quarterly Budget Monitoring

– for discussion & approval (enclosed)

Cost centres include anticipated expenditure to the end of December. Most are on line. The exception is the ‘Conference, Membership, fees’ cost centre, which is showing a small overspend of £35 following the payment for a member’s attendance on a training course.

Members are invited to approve a virement of £35 from the ‘Contingency’ cost centre to the above cost centre to balance this overspend.

An overspend is anticipated in the ‘Clerk salary’ cost centre. This is due to both approved and anticipated changes in the Clerk’s Terms & Conditions both at local and national level.

To cover the overspend members are invited to approve a virement of £997 from the General Reserve to the above cost centre.

104 Preliminary 2024-25 Budget Preparation

– for discussion & agreement (to follow)

105 Review of Reserves – for discussion & agreement (to follow)

106 Clerk’s Report – for information (to follow)

107 Date of Next Meeting: 22 January 2023

POTENTIAL CONFIDENTIAL ITEM

108 NJC National Pay Award – for approval (enclosed & to follow)

Please let the Clerk know if you intend to join the meeting by emailing clerk.haighpc@gmail.com by Saturday, 2 December 2023.

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council’s website.

K Pilkington

Krystyna Pilkington Clerk to Haigh Parish Council - 01257 473022