



Haigh
PARISH COUNCIL

**An Ordinary Meeting of the Parish Council
WILL BE HELD AT ST DAVID'S PARISH ROOMS
MONDAY 28 OCTOBER 2024 at 6:30pm**

Agenda

224 Presentation of Parish Council Award

Two joint recipients of an award were not able to attend the presentation evening on 26 September. They have been invited to come along to the meeting to receive their award. Please extend a warm welcome to Tricia and Frank Livesey.

225 Apologies for Absence

To receive apologies from councillors.

226 Declaration of Interests

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

227 Casual Vacancies – *for discussion and agreement*

Cllr Andrew Keogh resigned from the office of parish councillor with effect from 8 July 2024. The Casual Vacancy was announced by the Returning Officer soon afterwards. As the Elections Officer had not received any requests for an election by the requisite date, the process for co-opting a new councillor was set in motion.

Cllr Bobbie Darbyshire resigned from the office of parish councillor with immediate effect on 2 September 2024. We have recently been informed that, as the Elections Officer has not received any requests for an election by the requisite date, we can go ahead and co-opt a councillor.

The closing date for applications / expressions of interest for both vacancies is 31 October 2024. Two potential candidates hope to be able to attend the meeting as observers. The earliest date on which new members can be formally co-opted is at the December Council meeting.

Members are invited to discuss the matter and agree the best way forward after the deadline has passed.

228 Matters Introduced by Members of the Public – for information

An opportunity for any members of the public present to raise issues for the attention of members.

229 Haigh Windmill – for discussion and agreement

Haigh Windmill (a machine that was once used to harness the power of the wind to pump water for the nearby brewery) is the property of Wigan Council. Earlier this year attempts were made by persons unknown to break into it. The break-in, as far as is known, was not successful, but some damage was done to the door steel door. It is understood that the damage has since been addressed.

Wigan Civic Trust helped The Friends of Haigh Windmill when they raised funds for the windmill's refurbishment, which was completed in 2011. When the Friends group folded some of the balance of the funds raised (£350) was transferred to the Parish Council. It was designated to a reserve intended for the maintenance of the windmill. At the time the Parish Council agreed to add £300 annually to this reserve, but in practice – due to a low annual precept - only £50 have been added annually. The reserve currently stands at £1,000. (Had £300 been set aside each year the reserve would currently stand at £4,250.)

It has recently come to light that Wigan Civic Trust was also asked if it would hold some of the remaining funds. The Trust currently holds about £750. These funds were meant to be used when the structures required maintenance.

The Treasurer of Wigan Civic Trust has contacted the Parish Council and provided information about the funds held by the Trust and also about routine maintenance that needs to be carried out. Periodically the sails need to be turned and the machinery needs to be greased.

The bricks used in the refurbishment had to be specially made, as the bricks are curved; some bricks were left over and these (together with some of the long linkages) are stored inside the windmill.

Cllr Clare Kenyon has invited the Treasurer of WCT to attend the meeting.
Members are invited to discuss matters relating to the windmill and agree the best way forward.

230 Minutes of the Ordinary Meeting of the Council (2 Sept 2024)

– for approval (enclosed)

To receive and approve the Minutes of the Ordinary meeting held on 2 September 2024 for signature by the Chairman.

231 DRAFT Minutes of the Annual Parish Meeting (21 May 2024)

To receive the draft minutes of the Annual Parish Meeting. (enclosed)

232 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in May that are not otherwise included on the agenda.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

233 Enforcement in Regard to Activities on Land in Pendlebury Lane – for discussion (enclosed)

The document enclosed is an email from a resident, who hopes to be present at the meeting.

Members are invited to consider and discuss the issues raised.

234 Planning Applications – for consideration & agreement

A/24/97280/OUT	Rothwells Stud Sennicar Lane Wigan WN1 2SN	Outline application for the erection of 3 detached dwellings, following the demolition of the existing steel portal frame building <i>(Objection submitted)</i>
A/24/97940/LB	1 Gothic Cottages School Lane Haigh, Wigan WN2 1PD	Listed Building Consent for the installation of secondary glazing to all windows
A/24/97923/LUCP	Pennington Farm Pennington Lane Haigh, Wigan WN2 1NH	Certificate of lawful development for the proposed erection of two outbuildings within the garden of the existing dwelling, one to be used as a domestic swimming pool house, and one to be used as entertaining space, garage and storage
A/24/97922/LUCP	Pennington Farm Pennington Lane Haigh, Wigan WN2 1NH	Certificate of lawful development for the proposed conversion and renovation of existing barn into a home gym/fitness studio with associated changing facilities, and the first floor into a multi-

		purpose space incorporating games room, library/reading room, home office, and storage areas, with external alterations to elevations and roof
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Members are invited to note the current status of the above application with regard to which the Council submitted a representation earlier this year, to consider any new applications validated since the last meeting and agree the best way forward.

At the time that this agenda was compiled there were no new planning applications to bring to the Parish Council's attention.

235 Haigh Hall – *for information* (enclosed)

We have received the latest edition of the Haigh Hall newsletter. It is enclosed. A cause for concern is the news that Al&Al will no longer be contributors to the project and that the Parish Council were not told about this by Wigan Council, but only made the discovery via social media. The Chairman wrote to Wigan Council and has received a reply.

Cllr Paul Kenyon will provide an update.

236 Joined Up Bridleway – *for information*

Cllr Clare Kenyon will provide an update on this project.

237 Meeting with Wigan Council's Senior Officers

– *for information and agreement* (enclosed)

The last meeting with Wigan Council officers took place on Monday, 2 September at 4pm via MS Teams. Members present provided feedback at the Parish Council meeting later that evening. The minutes of the meeting are enclosed.

The next meeting will be on Monday, 9 December 2024 at 4pm via MS Teams. Members are invited to propose and agree items for the agenda.

238 Bubblefest 25 – *for agreement* (enclosed)

At the last meeting the Clerk was asked to look into the possibility of holding the Bubblefest on a date during the second half of June. At present Haigh Woodland Park can accommodate the Bubblefest on both weekends (21/22 June and 28/29 June). However, the Clerk has checked with the three bubble artists involved. Two of the acts are available on both weekends, but the one that provides the 'Have-a-Go' area and the foam machine, is only available on 28/29 June.

When consulted, most members were happy with either date, but, because the event lead expressed a preference for Sunday, 29 June, the Clerk has asked the bubble artists to reserve that date and to provide the Council with information about their fees for 2025.

The Clerk has also asked Wigan Promotions to look into the availability of the artists that were booked through them and to provide the Council with information about their fees for 2025.

This information can be found in the enclosed document.

Members are invited to agree the following:

- (a) Sunday, 29 June 2025 as the date for Bubblefest 25.*
- (b) The hire of bubblers, associated activities and other artists providing hands-on activities.*
- (c) Stall fees – [£,75 (catering pitches), £,25 (traders' stalls), FREE (community and local charity stalls) in 2024]*

239 Summer BioBlitz – *for discussion and agreement*

Cllr Ian Parker has submitted the following proposal with regard to the Summer BioBlitz. Members are invited to consider whether the Parish Council could book the walled garden for this. Cllr Parker says: “It would be great if we could make that a Parish Council day with lots of public engagement. Perhaps we could somehow tie the two (*Bubblefest 25 and the BioBlitz day*) together and book the walled garden for the full weekend.”

Members are invited to consider the proposal and agree the best way forward.

240 New Bank Signatory – *for approval*

Following the resignation of Mrs Bobbie Darbyshire as a parish councillor we need to remove Mrs Darbyshire from the list of authorised bank signatories and approve another councillor to replace her.

Members are invited to approve this.

241 Direct Debits – *for approval*

Two monthly direct debits (to the value of £1.20 and £3) to Ionos for email services are currently being paid via the Clerk’s bank account and being re-claimed. Direct debits from the Parish Council’s account need to be set up to replace these.

Members are invited to approve this.

242 Request from St David’s School PTFA – *for agreement (enclosed)*

243 Financial Risk Assessment (Review) – *for approval (enclosed)*

Members are invited to review and approve the enclosed document.

244 H&S Risk Assessments (Review) – *for approval (enclosed)*

Members are invited to review and approve the enclosed documents.

245 Accounts 2024/25 – *for approval*

Income: **£nil**

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
42	Alexanders	APM refreshments	£ 84.00	N/A	£ 84.00
43	Employee No.1	Salary (September)	£316.26	N/A	£316.26
44	HMRC	Tax (September)	£ 79.20	N/A	£ 79.20
45	Employee No.1	Mileage (Sept)	£ 5.20	N/A	£ 5.20
46	Employee No.1	Eml-b5(Ins) (Sept)	£ 2.50	£ 0.50	£ 3.00
47	Employee No.1	Eml-arch(Ins) (Sept)	£ 1.00	£ 0.20	£ 1.20
48	Two Left Feet	Awards eve room hire & refreshments	£277.25	£55.45	£332.70
49	Councillor No.1	Printing (Dig Imp)	£ 16.00	£ 3.20	£ 19.00
50	Councillor No.2	Bouquets (Ch Bloss)	£ 75.00	N/A	£ 75.00
51	Employee No.1	Salary (October)	£316.26	N/A	£316.26
52	HMRC	Tax (October)	£ 79.20	N/A	£ 79.20
53	Employee No.1	Mileage (October)	£ 5.20	N/A	£ 5.20
54	Employee No.1	Eml-b5 (Ins) (Oct)	£ 2.50	£ 0.50	£ 3.00
55	Employee No.1	Eml-arch (Ins) (Oct)	£ 1.00	£ 0.50	£ 1.20
56	Wigan NE PCC	Room rent (Oct)	£ 20.00	N/A	£ 20.00
	Total:		£1280.57	£59.85	£1340.42

Balance at bank on 2 September 2024 = £30,186.92

Item 41 (approved on 2 September) was settled by BACS on 5 September.

Items 42 to 50 in the above table have since been settled by BACS, but need retrospective approval.

Estimated balance at bank after the above payments and Item 41 have all been made = £28,826.50

Members are invited to approve the above payments.

246 Clerk's Report – *for information* (enclosed)

There is nothing further to report at this time.

247 Dates of Meetings 2025 – *for approval* (enclosed)

The proposed dates of meetings for 2025 are enclosed. They follow the same pattern as in 2024.

Members are invited to consider and approve them.

248 Date of Next Meeting: 2 December 2024 via MS Teams

Please let the Clerk know if you intend to join the meeting by emailing clerk@haighparishcouncil.org.uk by Saturday, 26 October 2024.

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

Krystyna Pilkington
Clerk to Haigh Parish Council - 01257 473022