

REQUEST 16436

1. Dogs Country Club - Animal Activity Licence AAL0130 - Commencement Date 29/02/2024

Please provide copy of Inspection report that formed the basis for this Activity Licence to be issued and a copy of the licence.

2. Dogs Country Club - Animal Activity Licence AAL0158 - Commencement Date 22/05/2023.

Please provide copy of Inspection report that formed the basis for this Activity Licence to be issued and a copy of the licence.

RESPONSE

1. Please see inspection report below.

2. Please see inspection report below.

Places Directorate
Licensing Section
PO Box 100
Wigan
WN1 3DS



Email: licensing@wigan.gov.uk
Web: www.wigan.gov.uk

Animal Activity Licence

AAL0130

WIGAN COUNCIL does hereby grant an animal activity licence to:

Dogs Northwest Limited

of

Dogs Country Club

Laburnum Cottage, 191 Slag Lane, Lowton, Warrington, WA3 1BU

for the following activity(s):

Day Care for Dogs

The number of dogs being boarded at any one time shall not exceed 145.

The above premises has been risk assessed and a **1** star rating awarded 

This licence is valid from **29/02/2024** and shall remain in force until **28/02/2025**

This licence is issued in accordance with the provisions of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, and is subject to the general conditions, and the relevant specific conditions specified in the legislation.

Signed: _____

A large black rectangular redaction box covering the signature of the official.

Date of Issue: _____

29/02/2024

Processed by: _____

A small black rectangular redaction box covering the name of the official who processed the licence.

Inspection Form – Day Care for Dogs
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018



Name of Premises

Dogs northwest limited

Address of Premises

[Redacted address]

*In order to receive a licence a business will need to meet all of the minimum standards outlined in this document. In addition, businesses are encouraged to apply higher standards. To distinguish required higher standards from optional ones they have each been given a specific colour which is used in each guidance section. Higher standards that appear in **blue text** are required in order for a business to be classed as high standard, whereas those that appear in **red text** are optional.*

The conditions are listed below with the guidance shown in italics. Please complete the inspection form in full. Failure to complete it and submit it with your application could result in a delay in your application being processed.

Part A – General Conditions (Schedule 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0 Licence Display			
1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity <i>The licence must be displayed in a public-facing area of the premises such as the entrance or reception area</i>	In the main reception office	Current licence was displayed on reception wall on inspection	Y
1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.	In the main reception office	Upon checking DCC website I am unable to locate required details displayed in clear and prominent place.	N
2.0 Records			
2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection	All records held on compute and kennel booker system	Upon inspection all requested records were made available.	Y

<p>by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p>			
<p>2.2 The licence holder must keep all such records for at least 3 years beginning with the date on which the record was created. <i>Electronic records must be backed up.</i></p>	<p>We hold all required documents for the 3 years minimum</p>	<p>Most records are kept electronically. Currently recording day sheets and observations on paper record.</p>	<p>Y</p>
<p>3.0 Use, number and type of animal</p>			
<p>3.1 No animals or types of animal other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity. <i>This licence applies only to providing day care for dogs. If you are concerned about the welfare of other animals then you should inform the relevant person in the local authority, the police or a relevant animal welfare organisation.</i></p>	<p>We only accept dogs</p>	<p>Only dogs kept on site. Premises has licences for Day care, boarding kennels and home boarding.</p>	<p>Y</p>
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises used for the licensable activity. <i>The licence must clearly state the maximum numbers of dogs that are allowed on the premises. If there are more dogs on the premises than stated on the licence, this is a breach of the licence, especially if not reflected in increased staffing levels. You should take into account other dogs, such as, pets or retired dogs, when deciding on the appropriate number of animals for the licence. For instance, if an applicant has 3 pet dogs on site, they must be included in the figure.</i></p>	<p>We do not allow bookings above the given limit and our booking system is set to not book past this number</p>	<p>This application covers the renewal of AAL 130. It also covers the current application to vary the licence to include a new area developed that consists of extra polytunnel and outside areas. The day care licence will be for 145 dogs.</p>	<p>Y</p>
<p>4.0 Staffing</p>			
<p>4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met. <i>The business must have enough staff to meet all dogs' individual welfare needs fully. Each member of staff should have 10 dogs or less to care for.</i></p>	<p>We currently have 22 employees who work with the dogs this gives us enough to cover 8-1 dog to staff ratio. We will employ more staff as required</p>	<p>On inspection sufficient numbers of staff allocated to areas in which day care dogs were held to cover 10 dogs. Discussion held with new manager [REDACTED] regarding concerns of previous complaints of poor staffing levels and the fact on inspections staff obviously not engaged in working alongside dogs</p>	<p>Y with advice.</p>

<p>If welfare standards are not being met, consider if staffing levels are too low.</p> <p>You should also take the following into account:</p> <ul style="list-style-type: none"> • each dog must have 6 square metres of space available to them within the premises - this can include inside and outside space • the breed, age, health status, and needs of the dogs • staff qualifications and experience • other services offered by the facility and how these impact the staff's time to look after the dogs • part-time staff and volunteers • the layout of the premises 		<p>and used for other duties ie, maintenance was considered within day care numbers. [REDACTED] states this will not be the case moving forward and welcomed any future unannounced visits. Maintenance person is now employed with no association to dog care, further staff being recruited for day care. More staff to obtain Ofqual qualifications so at least one on site at all times.</p>	
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p> <p>Staff must be trained in:</p> <ul style="list-style-type: none"> • animal welfare, including recognising poor welfare • animal handling • animal behaviour • cleanliness and hygiene • feeding and preparing food • preventing and controlling disease • recognising sick or injured animals • giving first aid to sick or injured animals <p>There must be a record of all staff training.</p> <p>Staff must either:</p> <ul style="list-style-type: none"> • hold a formal qualification such as, a Level 2 qualification regulated by the Office of Qualifications and Examinations Regulation (Ofqual) appropriate for their role • show they have relevant and sufficient knowledge and experience <p>Where no accredited training course exists for an activity, other evidence of training, such as industry generated courses, must be provided.</p>	<p>All staff are trained by our experienced and knowledgeable managing team. We have a handbook for staff to follow.</p> <p>We do monthly reviews with the staff to ensure training is up to date.</p> <p>We have multiple staff with ofqual qualifications. [REDACTED] has level 3 in animal care</p>	<p>Staff training policy and procedure seen. Staff appear knowledgeable and competent in dog welfare. Appraisals in place.</p> <p>Records of training available on inspection.</p>	<p>Y</p>

<p>Staff who have taken an Ofqual regulated qualification must show that they have progressed with their study in a 12 month period, and must complete the qualification within 2 years.</p>			
<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p> <p>The training policy must be reviewed and updated annually, and must include:</p> <ul style="list-style-type: none"> • an annual appraisal • planned continued professional development • recognition of any knowledge gaps <p>This applies to all staff including the licence holder.</p> <p>Staff participation can be shown by:</p> <ul style="list-style-type: none"> • records of the courses they are taking • records of written or online learning • keeping up to date with any research or developments for specific breeds • annual appraisal documents <p>Evidence of staff attendance or completion of the training must be provided.</p> <p>There must be at least one full-time member of staff per 8 dogs.</p> <p>There must be a member of permanent, full-time staff with an appropriate Ofqual regulated Level 3 qualification</p> <p>There must be a structured training programme for staff that specifically addresses canine behaviour in a day care environment</p>	<p>Full policy provided</p>	<p>Training policy submitted with application and covers all pertinent points.</p>	<p>Y</p>
<p>5.0 Suitable environment</p> <p>5.1 All areas, equipment and appliances that animals can access must present minimal risks of injury, illness and escape.</p> <p>They must be constructed in materials that are:</p> <ul style="list-style-type: none"> • robust • safe and durable 	<p>All safe and usable as required in all areas heaters and fans are always out of reach of dogs.</p> <p>All fencing used is safe and durable without damage and at</p>	<p>Indoor areas: Map identifier marked Polytunnel 1 = 180sq meter Polytunnel 2 = 196sq meter Wooden Barn = 146.6sq meter Polytunnel 3 = 212.75sq meter</p>	<p>Y</p>

<ul style="list-style-type: none"> • in a good state of repair • well-maintained <p><i>The interior and exterior of the buildings must be maintained in good repair. Outer paths, gardens, exercise areas and general surroundings must be kept in a good, clean, presentable condition.</i></p> <p><i>There must not be any sharp edges, projections, rough edges or other hazards which could injure a dog.</i></p> <p><i>Timber must be good quality and well kept. Any damaged areas must be sealed or over-clad. Exposed wood must be smooth, treated, properly maintained and waterproof. All structural exterior wood such as fence posts must be properly treated against wood rot, for example tanalised. Only non-toxic products may be used.</i></p> <p><i>There must be no standing water from cleaning or urine. Drainage must be permanently unblocked, with liquids able to run off into drains immediately.</i></p> <p><i>Drain covers in areas where dogs have access must be secure and designed and located to prevent toes or claws from being caught.</i></p> <p><i>All interior surfaces that dogs can access must be cleaned regularly and maintained in good order and repair. Wherever possible, interior surfaces must be smooth, waterproof and able to be cleaned. Floors must be non-hazardous for dogs to walk on, in particular to avoid slipping.</i></p> <p><i>Doors, gates and windows to the outside must be:</i></p> <ul style="list-style-type: none"> • escape proof • able to be secured and locked - those involved in the care of the dogs must have easy access to keys or key code in case of emergency • strong enough to resist impact and scratching, and to prevent injury <p><i>There must be at least 2 secure physical barriers (door or gates) between a dog and any entrance or exit to the property to the outer curtilage to avoid escape.</i></p> <p><i>Fencing must be:</i></p> <ul style="list-style-type: none"> • strong and rigid • sufficient height 	<p>the highest standard to prevent escape.</p>	<p>Total indoor space available = 735.35sq meters.</p> <p>Upon inspection: polytunnel 1&2 were in use for small dogs and those older more docile dogs. Grassed area between these indoor areas was waterlogged and muddy. It was not in use. The rear decked area was in use as outside space.</p> <p>The large dogs were housed within the barn area and associated outdoor sanded paddock.</p> <p>All areas were clean and tidy. Any excrement was collected immediately.</p> <p>Drains covered.</p> <p>Some evidence of dog chew/scratch damage to wooden fencing areas. These have been retreated with paint/preserve and were not of detrimental effect.</p> <p>Numerous gates from both areas prevent escape. On inspection small dog managed to leave area and run onto open area near reception. Main gates were closed and escape was prevented by swift action of staff.</p> <p>Fencing is mix of wooden and meshed panels. Mesh is gauge compliant. Some areas allow soft</p>
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<ul style="list-style-type: none"> • <i>In good repair to prevent an escape</i> • <i>dig proof</i> <p><i>Gaps or apertures must be small enough to prevent a dog's head passing through, or entrapment of any limb or body parts. Square mesh size must not exceed 50 millimetres by 50 millimetres and for chain link it must not exceed 75 millimetres by 50 millimetres. The diameter of the wire must not be thinner than 2 millimetres (British Standard 14 gauge welded mesh).</i></p> <p><i>Electrical sockets and appliances in the dog designated rooms and where dogs have access must be secure and protected against damage.</i></p>		<p><i>bounce back and are fixed to strong posts.</i></p> <p><i>Any electrical sockets are away from dogs.</i></p>	
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:</p> <ul style="list-style-type: none"> (a) their behavioural needs (b) its situation, space, air quality, cleanliness and temperature (c) the water quality (where relevant) (d) noise levels (e) light levels (f) ventilation <p><i>Dogs must not be kept in areas where the temperature may cause them distress. The area where dogs sleep should be above an absolute minimum of 10°C and below a maximum of 26°C.</i></p> <p><i>Dogs must be checked to see if they are too hot or too cold. If a dog is showing signs of discomfort, steps must be taken for its welfare. A dog must be able to move away from a direct source of heat.</i></p> <p><i>Inside areas must be well ventilated to avoid excess humidity, but without creating excessive localised draughts.</i></p> <p><i>Heaters and electrical equipment must not be placed where they could burn, electrocute or give an electric shock to a dog or human. They must not be placed where they can start a fire. Open fires and wood burners must have protection or fire guards in place.</i></p> <p><i>Dogs must not be exposed to excessive noise.</i></p> <p><i>Dogs must have exposure to natural light for at least some parts of the day.</i></p>	<p><i>We follow all necessary steps to ensure dogs are in there most suitable areas when on site all areas are designed with the dogs in mind</i></p>	<p><i>Internal areas have gas heating. On inspection all internal areas were above 10 degrees.</i></p> <p><i>Heaters are sat in elevated position away from immediate vicinity to dogs.</i></p> <p><i>Area ventilated by large doors. Barn has side and rear access doors that provide through draft in hot weather.</i></p> <p><i>All 3 polytunnels have large doors at either end that allow ventilation on hot weather.</i></p> <p><i>No noise nuisance on site. Site is isolated away from other properties.</i></p>	<p>Y</p>

<p><i>The sleeping or rest area must provide the dog with at least twice the area required for the dog to lie flat.</i></p> <p><i>A dog must not be put in a crate for longer than one hour in any 8-hour period. They must only be crated if it forms part of the dog's normal routine. The dog's owner must have consented to the use of the crate.</i></p>			
<p>5.3 Staff must make sure that the animals are kept clean and comfortable.</p> <p><i>There must be enough clean resting places for every dog to be comfortable and warm.</i></p> <p><i>Dogs should be adequately groomed and have other routine care, such as being dried after being outside in wet conditions and inspected for parasites.</i></p>	<p>We have multiple resting areas for all dogs in each area of the site. We use towels and dryers to clean the dogs as required</p>	<p>Large number of raised beds and soft beds out in both small and large dogs area.</p> <p>Cleaning area and towelling available in courtyard area.</p>	<p>Y</p>
<p>5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided.</p> <p><i>Dogs must have regular opportunities during the day for toileting. Each dog's individual needs should be taken into account.</i></p> <p><i>Where the facility is indoor-only there must be a suitable area provided with a range of substrates to encourage toileting. Individual dogs which do not toilet indoors must be given regular opportunities to toilet outdoors.</i></p>	<p>Dogs have constant access to toileting areas</p>	<p>Large outside spaces for toileting. If restricted to inside due to weather ample areas and substrates available.</p>	<p>Y</p>
<p>5.5 Procedures must be in place to make sure housing and any equipment is cleaned as often as necessary and good hygiene standards are maintained. The housing must be capable of being thoroughly cleaned and disinfected.</p> <p><i>All furnishings must be inspected daily and kept in a clean condition, in accordance with the facility's documented cleaning and disinfection procedure.</i></p> <p><i>Faeces must be removed from all areas as often as necessary and at least twice a day.</i></p> <p><i>Dogs must be moved from the area while it's being cleaned.</i></p> <p><i>Where there is a pest problem, a pest control programme must be put into place</i></p>	<p>Cleaning policy's in place</p>	<p>Faeces cleaning regularly and when observed by staff to prevent treading or spread. Applicant has a commercial contract for safe removal from site.</p> <p>No evidence of pest problems.</p>	<p>Y</p>

<p>5.6 The animals must be transported and handled in a manner (for example, in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease.</p> <p>All animals must be transported according to the regulations laid down in current legislation https://www.legislation.gov.uk/uk/si/2006/3260/contents/made</p> <p>The licence holder must demonstrate that a suitable vehicle is available to transport the dogs. It does not have to be owned by the licence holder.</p> <p>During transport, dogs must be restrained using a dog crate, transport harness or dog guard. Dog crates need to be large enough so that the dog can stand, lie down and turn around freely inside. Crates must be well ventilated and firmly secured.</p> <p>Vehicles must be cleaned and disinfected after collecting or delivering any new dogs.</p> <p>Dogs must be collected from or delivered to houses on a lead.</p> <p>Dogs must not be left in vehicles for unreasonable periods. They must never be left unattended in a car or other vehicle where the temperature may risk the comfort and safety of the animal. The driver must think about whether it's necessary to transport animals when the temperature poses a risk.</p> <p>Sufficient breaks must be offered for water, food and the chance to go to the toilet</p>	<p>See transport policy</p>	<p>Staff vehicles to be used in case of emergency. Crates and restraints are provided. No pick up drop off service provide.</p> <p>Any use of vehicles would be for emergency transport only to local vets. Staff cars will be utilised.</p> <p>Crates harness and cleaning materials will be provided by applicant.</p> <p>Policy in place and submitted.</p>	<p>Y</p>
<p>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</p> <p>There must be good light in all areas of the facility where the dogs can go, to allow staff to work and observe the dogs.</p> <p>This must be natural light where possible, but artificial light must also be available</p>	<p>We have good lighting throughout the site with natural and lights used.</p>	<p>Ample natural light and artificial light throughout the property.</p>	<p>Y</p>
<p>5.8 All resources must be provided in such a way (for example, as regards frequency, location, access points) that minimises competitive behaviour or the dominance of individual animals.</p> <p>In a communal area, there must be multiple resources such as:</p> <ul style="list-style-type: none"> • food • water 	<p>We use multiple buckets and bowls for water in each area and only feed dogs that</p>	<p>Feeding is usually not provided, however for any younger or medical reasons dogs will be fed individually away from others.</p> <p>It appears advice from previous unannounced inspections has been heeded and numerous water bowls</p>	<p>Y</p>

<ul style="list-style-type: none"> • enrichment items • resting and sleeping areas <p>These items should number equal or greater than the number of dogs in any communal area.</p> <p>Dogs must be monitored carefully especially at feeding times</p>		<p>and larger communal water stations are available.</p> <p>Discussion held with [REDACTED] regarding the monitoring of water intake and how this information is shared from staff to staff. New forms are in place and will continue to be used.</p>	
<p>5.9 The animals must not be left unattended in any situation or for any period of time that is likely to cause them distress.</p> <p>All dogs must be observed by trained and competent staff. This must happen regularly throughout the day as necessary for the health, safety and welfare of each dog</p> <p>The design and layout of the facility must give the dogs a choice of areas.</p> <p>Ventilation must be a managed, fixed or portable, air system to maintain temperatures in all weathers. This can be an air conditioning unit or removable fans installed safely away from animals.</p>	<p>With have multiple areas for the dogs to access throughout the day with constant supervision from staff</p>	<p>Upon inspection sufficient staff for 1:10 ratio in both large and small dogs areas.</p> <p>Higher Standard MET Higher Standard MET</p>	<p>Y</p>
<p>6.0 Suitable diet</p>			
<p>6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p> <p><i>If a dog needs to be fed during the day, they must be fed according to its individual needs. Any dietary requirements must be discussed and agreed with the owner.</i></p> <p>Dogs must be separated for feeding unless the owner has given written consent allowing them to eat with others.</p>	<p><i>We only feed what customer provide</i></p>	<p>As per applicants' comments</p>	<p>Y</p>
<p>6.2 Feed and water intake must be monitored, and any problems recorded and addressed.</p> <p><i>The amount of water a dog drinks must be checked. The owner must be told if the dog is drinking too much or not enough.</i></p>	<p>We monitor all dogs to ensure they are drinking throughout the day and if they are not we then record this on the kennel booker account</p>	<p>Discussion of how monitoring and observations are past from staff to staff to ensure accurate records are maintained and issues are recognised. New form has been introduced and will be used moving forward.</p>	<p>Y</p>

<p><i>The facility must follow veterinary advice when feeding debilitated, underweight or ill dogs, or those with specific diets.</i></p>			
<p>6.3 Feed and drinking water provided to the animals must be unspilt and free from contamination. <i>Food bowls should be emptied and cleaned following feeding so that food, particularly wet food, is not left out until the next feeding time.</i> <i>The facility must have fridges available to store dog food. Food must be stored away from vermin and in cool and dry places.</i></p>	<p>We only use fresh water and clean the bowls buckets after every change</p>	<p>Plastic buckets and water butts used. Fridge available in reception area.</p>	<p>Y</p>
<p>6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable. <i>The equipment used to serve food or drink to the dogs must be:</i></p> <ul style="list-style-type: none"> • non-porous • cleaned daily • disinfected at least once a week • disposed of or fixed if damaged 	<p>We use non porous materials only to be able to clean as required</p>	<p>Buckets, metal bowls and water butts used. Cleaning policy submitted.</p>	<p>Y</p>
<p>6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that require it. <i>Dogs must have fresh, clean drinking water daily. The container must be clean and changed or refreshed as often as necessary.</i> <i>There must be multiple water bowls. All dogs must have easy access to water</i></p>	<p>We provide constant fresh water</p>	<p>Following previous advice now large number of buckets and water receptacles.</p>	<p>Y</p>
<p>6.6 Where feed is prepared at the premises, there must be hygienic facilities for its preparation including a working surface, hot and cold running water and storage. <i>There must be a separate hand wash basin with hot and cold water for staff to wash their hands. This needs to be connected to a drainage system.</i> <i>Soap and hygienic hand drying facilities must also be available.</i> <i>The food preparation area must be kept clean and free from vermin at all times.</i> <i>Bowls or similar containers for a dog's food and drink must not be used for any other purpose.</i></p>	<p>We use the kitchen on site with all appropriate facilities as required</p>	<p>Washing facilities in toilets and kitchen area.</p>	<p>Y</p>

7.0 Monitoring behaviour and training

<p>7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p> <p><i>A facility must create a written programme that shows how they provide an enriching environment. This must be agreed with the owner.</i></p> <p><i>The programme will show how the facility will provide enrichment that includes:</i></p> <ul style="list-style-type: none"> • grooming • socialisation • play <p><i>All dogs must receive toys and feeding enrichment unless a vet advises otherwise.</i></p> <p><i>Items must be checked daily to ensure they stay safe and must not be left with dogs when staff are not on the premises.</i></p> <p><i>Competition between dogs must be avoided</i></p>	<p>See enrichment policy</p>	<p>Discussed with [redacted] and asked document preferred enrichment and consent on booking form.</p> <p>Staff aware to monitor enrichment and observe for behaviours that may infringe on enrichment.</p> <p>Ample enrichment toys and activity stages available on inspection.</p>	<p>Y with advice</p>
<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise that benefit the animal's physical and mental health must be provided unless advice from a vet suggests otherwise.</p> <p><i>If there's no open space for the dogs to roam, they must have at least one walk per day. The facility must think about the dog's age, physical and mental health and owner's preference when planning daily exercise.</i></p> <p><i>A dog walker may walk no more than 6 dogs at the same time. The owner must consent to their dog being walked with others. Dogs must be familiarised with each other beforehand.</i></p> <p><i>Dogs that cannot be exercised must be given other forms of mental stimulation. The outdoor area must be cleared of all hazards after each use. Faeces must be picked up between dogs using an area.</i></p> <p><i>Where artificial turf is used, it must be kept in good repair and a dog must not be able to eat it.</i></p>	<p>See enrichment plan</p>	<p>No additional exercise or walks take place. Staff will be trained to look for signs and symptoms of tired dogs and time out will be provided where appropriate.</p> <p>Use of exercise field will be considered with staffing levels and weather conditions permitting.</p> <p>Small areas of artificial grass provided in good condition.</p>	<p>Y</p>

<p>Dogs must not be able to get to the bins. The outdoor or garden area of the facility and any other areas that the dogs can access must be secure and safe.</p> <p>Dogs must not have unsupervised access to ponds, pools, wells and any other features that might pose a risk.</p>		<p>No access to bins.</p>	
<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a vet or, in the case of fish, any person competent to give such advice if adverse or unusual behaviour is detected.</p> <p>All staff must be able to spot unusual behaviour, and in particular dogs that are anxious or fearful about contact.</p> <p>The behaviour of each dog must be monitored every day. Changes of behaviour must be recorded and the owner must be told if there are signs of:</p> <ul style="list-style-type: none"> • suffering • stress • fear • aggression • anxiety <p>If a dog is showing signs of nerves, stress or fear, or is likely to, they should be taken somewhere suitable within the facility.</p> <p>The staff should pay particular attention to dogs that are:</p> <ul style="list-style-type: none"> • elderly • nervous • on medication 	<p>We would communicate with our registered vet and the owners as required</p>	<p>Discussion with [redacted] as to how this is monitored and fed back to supervision or customer. New form has been introduced and will continue to be utilised between staff.</p>	<p>Y with advice.</p>

<p>7.4 Where used, training methods or equipment must not cause pain, suffering, injury or fear.</p> <p><i>Training must be reward based - rewarding good behaviour and ignoring unwanted behaviour.</i></p>	<p>We only use positive training methods</p>	<p>No specific training takes place on site of day care. Any obedience instruction is reward based.</p>	<p>Y</p>
<p>7.5 All immature animals must be given suitable and adequate opportunities to:</p> <p>(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare</p> <p>(b) become habituated to noises, objects and activities in their environment</p> <p><i>There must be written procedures in place for dogs that are under one year of age. They must be housed separately from older dogs unless the owner has given written consent for them to mix with other dogs.</i></p> <p>There must be a clear plan setting out 2 walks per dog each day for a minimum of 20 minutes each or 2 sessions of access to a secure open area away from the kennel unit. There must be an alternative form of enrichment planned for dogs which cannot be exercised for veterinary reasons for the same periods of time.</p>	<p>See puppy care plans</p>	<p>Puppy/young dog policy in place.</p> <p>Young dogs are introduced into small dog area.</p> <p>Higher Standard MET</p>	<p>Y</p>
<p>8.0 Animal handling and interactions</p>			
<p>8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</p> <p><i>Dogs must always be handled humanely and in a way that is suitable for their individual needs. This is to minimise fear, stress, pain or distress. Dogs must never be punished so that they are frightened or display agitated behaviour.</i></p> <p><i>Anyone caring for the dogs must be competent to handle dogs correctly. They must be able to recognise and act upon undesirable behaviours.</i></p>	<p><i>All staff are trained and some are qualified in animal care via ofqual</i></p>	<p>Extensive staff training policy in place. Staff training records available.</p>	<p>Y</p>
<p>8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.</p> <p><i>The day care facility must be able to separate dogs. Staff must consider the age, size and behaviour differences between dogs to minimise the risk of injuries.</i></p>	<p>We suit each dog to its appropriate play group as discovered upon inductions</p>	<p>Discussion and advice offered to [REDACTED] regarding the use of separation areas and utilising front portion of Polytunnels for this purpose. This would provide a fenced (solid) off area that will allow staff to monitor separated dogs.</p>	<p>Y with advice.</p>

<p><i>If a dog exhibits any aggressive behaviour it must be separated from all other dogs in all settings. Dogs which need to be kept away from other dogs must be given other forms of mental stimulation.</i></p> <p><i>A written policy must be followed to monitor a new dog added to a group. This is to avoid stress to new or existing animals.</i></p> <p><i>The facility must be able to keep new dogs away from others if needed. The facility will need to be able to show how they can do this.</i></p>		<p>Dogs have previously been separated in areas where staff have no view of dogs.</p> <p>New dogs policy in place.</p> <p>New dogs can be separated as above.</p>	
<p>8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.</p> <p><i>Animals should be encouraged, but never be forced, to interact with people.</i></p> <p><i>Dogs must interact with humans every day in a way that is of benefit to the individual dog.</i></p>	<p>People are always with the dogs</p>	<p>Staff permanently with dogs in ratio 1:10.</p>	<p>Y</p>
<p>9.0 Protection from pain, suffering, injury and disease</p>			
<p>9.1 Written procedures</p> <p>(a) Written procedures must be in place and implemented covering:</p> <ul style="list-style-type: none"> (i) feeding regimes (ii) cleaning regimes (iii) transportation (iv) the prevention of, and control of the spread of, disease (v) monitoring and ensuring the health and welfare of all the animals (vi) the death or escape of an animal (including the storage of carcasses) <p>(b) Written procedures must also be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency</p>	<p>All provided</p>	<p>Written procedures are in place for (i)-(vi).</p> <p>Day care dogs would be returned to owners or emergency contact if required due to suspension/revocation or following emergency.</p>	<p>Y</p>

<p><i>These procedures must show how the facility will meet these conditions.</i></p>			
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>	<p>All training given</p>	<p>Policies covered in staff training.</p>	<p>Y</p>
<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals. The facility must be able to isolate animals that are sick, injured, or infectious or might be carrying serious infectious diseases. In a kennel environment, there must be isolation facilities for dogs with infectious diseases. If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to show evidence that this is ready to use (for example, a letter from the practice). All staff must understand the procedures to prevent the spread of infectious disease between infected animals and the other dogs. If infectious disease is present on the whole premises:</p> <ul style="list-style-type: none"> • the facility must use barrier nursing procedures, and people trained in these • staff should wear protective clothing and footwear (where applicable) and change these between enclosures • equipment must be stored separately • waste must be segregated <p>Dogs showing signs of infectious disease must not be allowed in any shared outside exercise area.</p> <p>Protective clothing and footwear must be worn when handling dogs in the isolation facility, and correct sanitation rules must be followed. Separate feeding and water bowls, bedding and cleaning utensils must be stored in the isolation facility ready for immediate use.</p> <p>Staff must check on dogs in isolation at least as often as other dogs. Unless a separate person is looking after them, dogs in isolation must be checked after all other dogs.</p>	<p>See relevant policy</p>	<p>Day care dogs would be returned to owners as soon as need for isolation is recognised. Failing this dog should be taken to vets to ensure appropriate isolation.</p>	<p>Y</p>

<p>9.4 All reasonable precautions must be taken to prevent and control the spread among animals and people of infectious disease, pathogens and parasites.</p> <p><i>An up-to-date veterinary vaccination record must be seen to show that dogs, including resident dogs, have current vaccinations against:</i></p> <ul style="list-style-type: none"> • canine parvovirus • canine distemper • infectious canine hepatitis (adenovirus) • leptospirosis • other relevant diseases <p>Vaccination against other diseases such as kennel cough (<i>bordetella bronchiseptica</i> or <i>canine parainfluenza virus</i>) may be required.</p> <p>A vet certificate of a recent protective titre test may be accepted instead of a booster vaccination. The certificate must state that it is valid for the current period. It is up to the licence holder whether to accept such a certificate.</p> <p>Primary vaccination courses must be completed at least 2 weeks before acceptance into day care.</p> <p>Vaccines used must be licensed for use in the UK. Homeopathic vaccination is not acceptable.</p> <p>If there is evidence of external parasites such as fleas, ticks or lice, the dog must be treated with an appropriate product authorised by the Veterinary Medicines Directorate (VMD) and licensed for use in the UK. Treatment must be discussed with a vet before giving it to the dog. The owner must consent to this.</p>	<p>See <i>infection control</i></p>	<p>Infection Control policy in place. On inspection premises was clean and free from any standing waters, urine or faeces.</p> <p>Records of up to date vaccinations are kept by premises.</p> <p>Copies of such records are available for inspection.</p>	<p>Y</p>
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p> <p>Dog waste and soiled bedding must be put in a clearly marked bin. This must be emptied either daily or when full, whichever is the sooner. Dog waste must be removed in accordance with the documented cleaning and disinfection procedure.</p> <p>All dog waste must be stored away from areas where animals or food are kept</p>	<p>We use bins on site</p>	<p>Scatter bins dotted around site. These are kept out of reach of dogs and usually behind fencing. Contract with waste disposal company in place. Bins clearly marked.</p>	<p>Y</p>

<p>9.6 Sick or injured animals must receive prompt attention from a vet or, in the case of fish, an appropriately competent person and the advice of that vet or, in the case of fish, that competent person must be followed.</p> <p><i>If the facility's trained first aider suspects that a dog is ill or injured, a vet must be contacted immediately. Any instructions for treatment must be recorded. If there is an ongoing concern, the facility must seek veterinary advice.</i></p>	<p>See emergency care plans</p>	<p>First aid kits at various locations on site. Staff trained in dog first aid.</p> <p>Previous evidence and records available were dogs have received vet treatment.</p>	<p>Y</p>
<p>9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.</p> <p><i>Any treatment must have:</i></p> <ul style="list-style-type: none"> • consent of the owner • direction from a vet 	<p><i>Most staff are animal first aid trained and we would use our registered vet if required</i></p>	<p>Any preventative treatments are documented at booking stage and consents sought.</p>	<p>Y</p>
<p>9.8 The business must register with a vet with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that vet must be readily available to all staff on the premises used for the licensable activity.</p> <p><i>The vet's details must be displayed where they can be easily seen by all staff members.</i></p> <p><i>This must include the vet's:</i></p> <ul style="list-style-type: none"> • name • address • telephone number • out of hours telephone number <p><i>The dog owner and licence holder must agree which vet will be used. This decision must be recorded.</i></p>	<p><i>We have a registered vet</i></p>	<p>Vet details displayed in reception.</p>	<p>Y</p>
<p>9.9 Prescribed medicines must be stored safely and securely in a locked cupboard, at the correct temperature.</p> <p><i>They must be used in accordance with the vet's instructions.</i></p> <p><i>All courses of treatment must be completed following the vet's instructions,</i></p>	<p><i>We use secure indoor areas in the kitchen area</i></p>	<p>Any medication stored in kitchen area to rear of main reception. Fridge available.</p>	<p>Y</p>

<p><i>Unused medications must be returned to the owner or prescribing vet. Medicines must be stored in a fridge at the correct temperature, where needed.</i></p>			
<p>9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or vet.</p> <p><i>Medicine must only be used:</i></p> <ul style="list-style-type: none"> • with the owner's consent • following a discussion with a vet 	<p>We use as instructed</p>	<p>Consents taken at time of booking.</p>	<p>Y</p>
<p>9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals.</p> <p><i>They must be used, stored and disposed in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</i></p> <p><i>Cleaning and disinfection products must be used as per the manufacturer's instructions. Disinfectant products must kill viruses as well as bacteria. Those using cleaning products must be competent in the safe use of detergents and fluids. Cleaning products must be kept entirely out of the reach of animals.</i></p> <p><i>Standing water must not be allowed to accumulate. This is to avoid pathogens that live in moist environments.</i></p> <p><i>Grooming equipment must be kept clean and in good repair. If provided by the owner, it must only be used on their dog and must be sent home with the dog.</i></p> <p><i>Toys must be cleaned and disinfected after play or disposed of. If provided by the owner they must be sent home with the dog.</i></p> <p><i>Any equipment that has been used on an infectious or suspected infectious animal must be cleaned and disinfected after use or disposed of.</i></p>	<p>See cleaning plans</p>	<p>Cleaning policy in place.</p> <p>Products stored in storage areas at front of polytunnels or in main reception building away from dog access.</p> <p>Appropriate products used.</p> <p>No standing water seen on inspection. Surrounding area was flooded in places including front car park off Slag Lane. Grassed area between poly 1 & 2 was waterlogged but closed off to dogs. Rest of site appears well drained and areas dry.</p>	<p>Y</p>
<p>9.12 No person may euthanise an animal except a vet or a person who has been authorised by a vet as competent for such purpose or:</p> <p>(a) in the case of fish, a person who is competent for such purpose</p> <p>(b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose</p>	<p>We don't euthanise</p>	<p>Vet would be used with consent.</p>	<p>Y</p>

<p><i>Only a vet may euthanise a dog. The licence holder must keep a record of all euthanasia, and the identity of the qualified vet that carried it out. The owner or designated main point of contact must be contacted to give consent. Unless essential for the welfare of the dog, euthanasia must not take place without consent.</i></p>			
<p>9.13 All animals must be checked at least once daily or more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour. Vulnerable animals must be checked more frequently.</p>	<p>We check the dogs daily</p>	<p>New day sheet record has been introduced. Previously records were inadequate and had missing data.</p>	<p>Y with advice.</p>
<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a vet (or in the case of fish, of an appropriately competent person) must be sought and followed. <i>Records and any checklists must be made available to inspectors. Presence or absence of faeces and urine must be monitored daily. Anything unusual must be recorded and acted upon.</i></p>	<p>Recorded on kennel booker and advise sought when required</p>	<p>Recent unannounced inspection had found evidence of poor record keeping in this area. A dog was found with healing injuries, the dog had been in boarding and day care for several days prior to record made. Therefore injury had been missed or not recorded during staff checks. This has been addressed by the introduction of a more detailed day form.</p>	<p>Y with advice.</p>
<p>10.0 Emergencies</p>			
<p>10.1 A written emergency plan, acceptable to the local authority, must be in place, known and available to all the people on the premises used for the licensable activity. It must be followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies. <i>Entrances and fire exits must be clear of obstructions at all times. Suitable firefighting, prevention and detection equipment must be provided and maintained in good working order. All buildings must have at least one working smoke detector (or other suitable fire detection system) installed in a suitable location on each separate level or floor of the property. There must be at least one carbon monoxide detector. An emergency drill programme must be in place with annual testing, or as determined by fire risk assessments. All new members of staff must have an emergency drill as part of their induction programme.</i></p>	<p>Emergency plan provided</p>	<p>Plan submitted with application. Staff trained in emergency procedures. Smoke detectors and Carbon Monoxide detectors in place. Several first aid kits available across site. Fire risk assessments in place along with fire plan.</p>	<p>Y</p>

<p><i>A first aid kit suitable for treatment of dogs must be kept on site.</i></p> <p><i>There must be a plan to house the dogs should the premises become uninhabitable.</i></p> <p><i>There must be a written policy in place for dealing with emergencies, including extremes of hot and cold temperatures and abnormal weather conditions.</i></p> <p><i>All electrical installations must be installed by a qualified person and maintained in a safe condition. They should be placed where they do not present a risk.</i></p> <p><i>All equipment must be maintained, kept in good repair and serviced according to manufacturer's guidelines.</i></p>		<p><i>Day care dogs would be returned to owners or emergency contacts.</i></p> <p><i>Electrical items are out of reach of dogs</i></p>	
<p>10.2 The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police.</p>	Yes	As above.	Y
<p>10.3 External doors and gates must be lockable</p>	All area lockable	Numerous gates and separation barriers on site, all lockable if required.	Y
<p>10.4 A designated key holder with access to all animal areas must at all times be within reasonable travel distance of the premises and available to attend in an emergency.</p> <p><i>An emergency contact name and number must be displayed on the outside of the premises.</i></p> <p><i>A reasonable distance would, in normal conditions, be interpreted as no more than 30 minutes travelling time.</i></p>	As shown	Business owner lives on site.	Y

Part B – Specific conditions: (Schedule 4, Part 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
20.0 No overnight stays			
20.1 Keeping dogs overnight is not permitted. <i>The premises must be a fixed location.</i>	For daycare we don't	Compliant	Y
21.0 Suitable environment			
21.1 Each dog must be provided with: (a) a clean, comfortable and warm area where it can rest and sleep (b) another secure area in which water is provided and in which there is shelter	All provided	Since last inspection increased number of beds and sleeping areas now provided. Water available in all indoor areas.	Y
21.2 Each dog must have access to areas where it can: (a) interact safely with other dogs, toys and people (b) urinate and defecate	All provided	Compliant	Y
21.3 There must be an area where any dog can avoid seeing other dogs and people if it so chooses. <i>This can be done by using open crates, screening with blankets as well as by separate areas.</i>	All provided	On inspection discussion held with [redacted] to utilise the spaces at the front of polytunnels better and consider this space for sleeping areas or separation. This increases overall footprint available and allows staff to monitor both active dogs and those in separation. Crates and bedding will be utilised in these areas.	Y With advice.
22.0 Suitable diet			
22.1 Any dog that requires specific feed due to a medical condition must be fed in isolation. <i>Dogs must be fed to meet the individual dog's needs and with the owner's written consent.</i>	All provided if required	Compliant	Y

23.0 Monitoring behaviour and training				
23.1 All dogs must be screened before being admitted to the premises to ensure that they are not afraid, anxious or stressed in the presence of other dogs or people and do not pose a danger to other dogs or staff. <i>You must keep a record of each screening you do.</i>	We assess all new dogs attending or dogs that have not been in 3 months or longer	New dog policy in place. Records available of trial dates.	Y	
23.2 Any equipment used that is likely to be in contact with the dogs or any toys provided must not pose a risk of pain, suffering, disease or distress to the dog and must be correctly used. <i>Leads must be removed if they're a risk to the dog when in the day care facility. Any items that come into your facility with a dog must be recorded and checked for safety. This includes any toys, which must be safe and in good condition.</i> Dogs must receive beneficial human interactions throughout the day and these must be documented.	See enrichment plan	All toys and equipment seen on inspection was clean and fit for purpose. No leads in areas with dogs other than those with staff. Higher Standard MET	Y	
24.0 Housing apart from other dogs				
24.1 Unneutered bitches must be prevented from mating. <i>When in season, unneutered bitches must be prevented from mating.</i> <i>They must:</i> <ul style="list-style-type: none"> • be separated from male dogs • not be kept where male dogs can see, hear and (where possible) smell them 	We don't accept in season females and if any came into season they would be isolated and owners to come and collect	Compliant	Y	
24.2 Dogs which need to be isolated from other dogs must be provided with alternative forms of mental stimulation. <i>When this happens, you must:</i> <ul style="list-style-type: none"> • tell the owners if their dog needs to be kept away from others and show them how you'll do that • provide the dogs with other forms of mental stimulation, such as a range of toys and enrichment equipment 	We would isolate the dogs until customers could collect and until then they will be given 1-2-1 care from staff if safe to do so	On inspection discussion held with [REDACTED] to utilise the spaces at the front of polytunnels better and consider this space for sleeping areas or separation. This increases overall footprint available and allows staff to monitor both active dogs and those in separation. Crates and bedding mental	Y with advice	

Isolated dogs must be provided with a dedicated range of toys and other enrichment equipment to encourage species typical behaviour.		stimulation will be utilised in these areas.	
25.0 Records			
<p>25.1 A register must be kept of all the dogs on the premises which must include:</p> <ul style="list-style-type: none"> (a) the date of the dog's attendance (b) the dog's name, age, sex, neuter status, microchip number and a description of it or its breed (c) the name, postal address, telephone number (if any) and email address (if any) of the owner and emergency contact details (d) the name and contact details of the dog's normal vet and details of any insurance relating to the dog (e) details of the dog's relevant medical and behavioural history, including details of any treatment administered against parasites and any restrictions on exercise (f) details of the dog's diet and relevant requirements (g) any required consent forms (h) a record of the date and dates of the dog's most recent vaccination, worming and flea treatments (i) details of any medical treatment the dog is receiving 	All kept on kennel booker system	Records of (a)-(i) available for inspection.	Y
25.2 When outside the premises, each dog must wear an identity tag which includes the licence holder's name and contact details.	Dogs do not leave site	Secure site. Dogs are not taken off unless for emergency vet treatment. Tags MUST be worn in this event.	Y with advice.
26.0 Protection from pain, injury, suffering and disease			
26.1 The dogs must be supervised at all times.	yes	Compliant. Staff ration 1:10 must be maintained at all times in all areas.	Y
26.2 A preventative healthcare plan agreed with the vet with whom the licence holder has registered under paragraph 9(8) of Schedule 2 must be implemented.	See policy	Complaint	Y
26.3 Any journeys in a vehicle must be planned to minimise the time dogs spend in the vehicle.	See policy	Only vet trips would be made.	Y

To be completed by the Inspecting Officer:

Date of inspection(s)

9th February 2024

Name of person(s) seen at inspection

EVU(s).

020242

Officer name(s)

Inspectors Comments/Recommendations

This report covers both the renewal of Dogs Country Club Dog Day Care Licence AAL 0130 and the current application to vary that licence. The variation is to include a new area, Polytunnel 3 and surrounding paddock areas and request to increase the number of dogs to 175 from current 110 dogs.

Since initial licence was issued the premises has grown considerably in size. 4 separate areas now exist for the use of day care. 3 x polytunnels and 1 x wooden barn building, combined with a variety of outside secure space.

Since recent unannounced visits to the premises the business has employed a new general manager [REDACTED] A number of new recording methods have been adopted to assist staff in the sharing of monitoring information.

Within the period of last licence, the premises have been issued with 2 x warning letters in respect of breach of conditions. This will have a detrimental effect on the star rating and risk rating of the business.

On inspection the premises was well presented. The new areas to be added by variation are of good quality and provided a variety of areas for dogs to roam. No evidence was seen of hazards or occurrences that gave cause for concern.

Some new methods of recording day observations and interactions have been introduced, these should benefit the business.

On inspection, the dogs seen appeared mostly happy and contented in their surroundings, most appeared to have good positive interactions with staff.

The inclusion of polytunnel 3 will allow for an additional 233 meters squared internal space for dogs. This is accompanied by additional outside space. Given the overall internal space available and having to allow for sufficient warm sleeping resting places for all dogs especially when inclement weather prevents outside space being used, I am happy to allow the numbers of dogs allowed under day care to be increased to 145 dogs.

Places Directorate
Licensing Section
PO Box 100
Wigan
WN1 3DS



Email: licensing@wigan.gov.uk
Web: www.wigan.gov.uk

Animal Activity Licence

AAL0158

WIGAN COUNCIL does hereby grant an animal activity licence to:

Dogs Northwest Limited

of

**Dogs Country Club, Laburnum Cottage, 191 Slag Lane, Lowton, Warrington,
WA3 1BU**

for the following activity(s):

Boarding for Dogs in Kennels

The number of dogs boarded at any one time shall not exceed 10.

(Only 5 dogs allowed unless dogs are sharing unit as same family members)

The above premises has been risk assessed and a **2** star rating awarded 

This licence is valid from **22/05/2023** and shall remain in force until **21/05/2024**.

This licence is issued in accordance with the provisions of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, and is subject to the general conditions, and the relevant specific conditions specified in the legislation.

Signed: _____

A large black rectangular redaction box covering the signature area.

Date of Issue: _____

22/05/2023

Processed by: _____

A black rectangular redaction box covering the name of the person who processed the licence.

Inspection Form – Boarding for Dogs in Kennels
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Name of Premises

Dogs country club

Address of Premises

[REDACTED]

*In order to receive a licence a business will need to meet all of the minimum standards outlined in this document. In addition, businesses are encouraged to apply higher standards. To distinguish required higher standards from optional ones they have each been given a specific colour which is used in each guidance section. Higher standards that appear in **blue text** are required in order for a business to be classed as high standard, whereas those that appear in **red text** are optional.*

The conditions are listed below with the guidance shown in italics. Please complete the inspection form in full. Failure to complete it and submit it with your application could result in a delay in your application being processed.

Part A – General Conditions (Schedule 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0 Licence Display			
1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity. <i>The licensed premises address must be displayed on the licence. It must be displayed in a public-facing area of the premises, such as the entrance.</i>	In the main reception	Will displayed alongside other licence for day care in main reception office.	Y
1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.	It will be along side our daycare licence	Requires adding to Website once issued.	Y
2.0 Records			
2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection	Online and on the computer	Mix of paper on computer records retained.	Y

<p>by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p> <p>2.2 The licence holder must keep all such records for at least three years beginning with the date on which the record was created.</p> <p><i>Electronic records must be backed up.</i></p>		<p>Aware need to produce at future inspections.</p>	
<p>2.2 The licence holder must keep all such records for at least three years beginning with the date on which the record was created.</p> <p><i>Electronic records must be backed up.</i></p>	<p>Backed up using Microsoft one drive</p>	<p>Applicant aware of condition.</p>	<p>Y</p>
<p>3.0 Use, number and type of animal</p>			
<p>3.1 No animals or types of animal other than those animals and types of animal specified in the licensable activity licence may be used in relation to the relevant</p> <p><i>This licence applies only to the boarding of dogs. However, if there are welfare concerns relating to other animals then the inspector should inform any or all of the following, as appropriate:</i></p> <ul style="list-style-type: none"> • <i>the relevant person in the local authority</i> • <i>the police</i> • <i>a suitable animal welfare organisation</i> 	<p>Dogs only on site</p>	<p>Applicant also has Dog Day Care on site. These are 2 totally separate environments and are separate buildings in use.</p>	<p>Y</p>
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises used for the licensable activity.</p> <p><i>The licence conditions must clearly state the numbers of dogs that are kept for the licensable activity permitted at the premises. Undeclared numbers would be a breach of the licence, especially if not reflected in increased staffing levels.</i></p> <p><i>Consideration of what is reasonable should take into account where a licensed premises keeps other dogs that are outside of the licensed activity, but who are cared for by the same staff which might impact facilities and staffing (for example, pets and retired dogs).</i></p>	<p>We will not exceed our licence numbers</p>	<p>The total numbers of dogs on site for boarding will be 10.</p> <p>Currently 5 units only in use for boarding. Only 5 dogs allowed unless dogs are sharing unit as same family members.</p>	<p>Y</p>
<p>4.0 Staffing</p>			
<p>4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p>	<p>Experienced and nvq level 3 staff on site. We have sufficient staff to give 15-1 dog to staff ratio</p>	<p>Applicant aware and advised to differentiate which staff are performing kennels duties on day rotas in addition to day care.</p>	<p>Y</p>

<p><i>Each member of staff should have 25 dogs or less to care for.</i></p> <p><i>If there is evidence that the dog's welfare needs are not being met, you should consider the staffing levels against:</i></p> <ul style="list-style-type: none"> • <i>the size of premises</i> • <i>the layout of the premises (the number of dogs that are allowed in each separate area)</i> • <i>the type of dog</i> • <i>the qualifications and experience of staff</i> • <i>additional services offered by the facility</i> • <i>use of part-time staff or volunteers</i> • <i>advice from the local authority's veterinary officer</i> 		<p>Sufficient staffing levels appropriate to number of dogs for boarding.</p>	Y
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p> <p>You should look at training records as evidence of suitable induction training of staff in:</p> <ul style="list-style-type: none"> • <i>animal welfare, including recognising poor welfare</i> • <i>animal handling</i> • <i>animal behaviour</i> • <i>cleanliness and hygiene</i> • <i>feeding and food preparation</i> • <i>disease prevention and control</i> • <i>recognition and first aid treatment of sick or injured animals</i> <p>Staff who care for the dogs must either:</p> <ul style="list-style-type: none"> • <i>hold a formal qualification, such as a Level 2 Qualifications and Examinations Regulation (Ofqual) regulated qualification appropriate for their role</i> • <i>show they have relevant and sufficient knowledge and experience</i> <p><i>If no accredited training course exists that is appropriate to the activity, then other evidence of training must be provided, such as industry generated courses. Individuals undertaking an Ofqual regulated qualification must have suitably progressed in 12 months and have completed the qualification within 2 years.</i></p>	<p>All staff are trained as required and will follow all policies and procedures to ensure the dogs welfare is being met at all times</p>	<p>Applicant will utilise same staff as day care. Training policy in place and records seen.</p> <p>Staff training covers :</p> <ul style="list-style-type: none"> • <i>animal welfare, including recognising poor welfare</i> • <i>animal handling</i> • <i>animal behaviour</i> • <i>cleanliness and hygiene</i> • <i>feeding and food preparation</i> • <i>disease prevention and control</i> • <i>recognition and first aid treatment of sick or injured animals</i> <p>2 x ofqual nvq level 3 staff on site.</p>	Y

<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p> <p>The staff training policy must be reviewed and updated each year.</p> <p>It must include:</p> <ul style="list-style-type: none"> • an annual appraisal • planned and continued professional development • recognition of knowledge gaps <p>This applies to all staff including the licence holder.</p> <p>Staff participation can be shown by:</p> <ul style="list-style-type: none"> • records of the courses they are taking • records of written or online learning • keeping up to date with any research or developments for specific breeds • annual appraisal documents <p>Evidence of staff attendance or completion of the training must be provided.</p> <p>The licence holder needs to have at least one full-time member of staff for every 15 dogs kept.</p> <p>There must be a member of permanent, full-time staff with an appropriate Level 3 Ofqual regulated qualification.</p>	<p>All provided with application. We have 2 full time staff with Ofqual recognized level 3 qualifications</p>	<p>Training policy in place. Advised to make specific sections available to staff for boarding.</p> <p>Appraisals will be conducted.</p> <p>Higher Standard MET</p> <p>Higher Standard MET</p>	<p>Y</p>
<p>5.0 Suitable Environment</p>			
<p>5.1 All areas, equipment and appliances to which the animals have access must present minimal risks of injury, illness and escape. They must be constructed in materials that are robust, safe and durable, in a good state of repair and well maintained.</p> <p>Kennels and runs must open onto secure corridors or other secure areas so that dogs are not able to escape from the premises. These corridors / areas must not be used as an exercise area.</p> <p>Each unit should have minimum headroom height of 1.8m and be designed to allow staff to access dogs and clean all parts of the unit safely. Where this is not</p>	<p>All aspects met see site plans</p>	<p>Kennels are brand new. No damage. Multiple doors to prevent escape.</p> <p>Corridor in place. Not used for any other purpose.</p> <p>1.8m height achieved.</p>	<p>Y</p>

<p>feasible there must be a documented procedure in place to demonstrate the safety of staff.</p> <p>Exercise areas for common use must be suitably drained. Surface pooling of water must not occur and land drainage must be provided where necessary if normal site drainage is inadequate.</p> <p>Where artificial turf is used in outside areas, it must be maintained in good repair to avoid ingestion hazards.</p> <p>Unit doors should open inwards to protect the health and safety of attending staff. Where this is not feasible there must be a documented procedure in place to demonstrate the safety of staff.</p> <p>Door openings must be constructed such that the passage of water/waste is not impeded, or allowed to gather due to inaccessibility.</p> <p>For kennels where there are facing dog units accessed by an indoor corridor, the corridor must be at least 1.2 m wide. If this is not feasible, demonstrable measures must be in place to protect the safety of staff e.g. routes taken to remove dogs from kennel units and where dogs are placed within the establishment.</p> <p>Any drain covers in areas where dogs have access must be designed and located to prevent toes/claws from being caught.</p> <p><i>Timber, if used, must be of good quality, well-kept and any damaged areas sealed or over clad. Wood must be smooth and treated and properly maintained to render it impervious.</i></p> <p><i>Interior surfaces, including floors, must be smooth, impervious and able to be disinfected, where appropriate. Floors must have a non-slip, solid surface. Junctions between sections must be covered or sealed.</i></p> <p><i>There must not be any sharp edges, projections, rough edges or other hazards which present risk of injury to a dog.</i></p> <p><i>Windows must be escape-proof.</i></p> <p><i>Doors must be strong enough to resist impact, scratching and chewing, and must be capable of being effectively secured. Large apertures to unlock a door must be avoided.</i></p>	<p>In respect of exercise areas, dogs will transfer from boarding to day care facility for daytime hours. This will be consented on booking by owner. There is no boarding specific exercise areas as they are utilised in day care.</p> <p>Inward opening doors.</p> <p>Kennels are double units. They are opened to allow sleeping areas and runs within. Thus providing 5 double units. Under no circumstances should they be reduced to singular units to allow more than the 5 units. Licensed number of 10 dogs is to allow the units to be occupied by a maximum of 2 dogs from same household.</p> <p>Drainage to front corridor.</p> <p>No sharp edges seen.</p> <p>Windows are high level and escape proof.</p> <p>All doors impact resistant and of good quality.</p>
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<p>Access doors must not be propped open.</p> <p>All wire mesh/fencing must be strong and rigid and kept in good repair to provide an escape and dig proof structure. Where metal bars and/or mesh and/or frames are used, they must be of suitable gauge (minimum 2mm diameter, approximately British Standard 14 gauge) with spacing adequate to prevent dogs escaping or becoming entrapped.</p> <p>Gaps or apertures must be small enough to prevent a dog's head passing through, or entrapment of any limb or body parts. To protect against entrapment any such gaps must prevent the passage of a 50mm sphere, or smaller if appropriate.</p> <p>Drainage must be effective to ensure there is no standing or pooling of liquids. A minimum gradient of 1:80 is advised to allow water to run off. Waste water must not run off into adjacent pens/dog units.</p> <p>Drainage channels should be provided so that urine is not allowed to pass over walk areas in corridors and communal access areas. There must be no access to the drainage channels by the dogs housed in the dog units. Alternative means of removing excess liquid are permissible.</p> <p>Kennels and runs must open onto secure corridors or other secure areas so that dogs are not able to escape from the premises. These corridors / areas must not be used as an exercise area.</p> <p>Each unit should have minimum headroom height of 1.8m and be designed to allow staff to access dogs and clean all parts of the unit safely. Where this is not feasible there must be a documented procedure in place to demonstrate the safety of staff.</p> <p>Exercise areas for common use must be suitably drained. Surface pooling of water must not occur and land drainage must be provided where necessary if normal site drainage is inadequate.</p> <p>Where artificial turf is used in outside areas, it must be maintained in good repair to avoid ingestion hazards.</p> <p>Unit doors should open inwards to protect the health and safety of attending staff. Where this is not feasible there must be a documented procedure in place to demonstrate the safety of staff.</p>	<p>Not seen on inspection.</p> <p>Compliant.</p> <p>Compliant</p> <p>Drainage appears effective.</p> <p>Secure corridor in place to front.</p> <p>Headroom compliant.</p> <p>Day care to be used.</p> <p>Day care to be used.</p> <p>Doors open inwards.</p>	
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<p><i>Door openings must be constructed such that the passage of water/waste is not impeded, or allowed to gather due to inaccessibility.</i></p> <p><i>For kennels where there are facing dog units accessed by an indoor corridor, the corridor must be at least 1.2 m wide. If this is not feasible, demonstrable measures must be in place to protect the safety of staff e.g. routes taken to remove dogs from kennel units and where dogs are placed within the establishment.</i></p> <p><i>Any drain covers in areas where dogs have access must be designed and located to prevent toes/claws from being caught.</i></p>		<p>Slightly raised.</p> <p>Corridor over 1.2m</p> <p>Complaint.</p>	
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:-</p> <ul style="list-style-type: none"> (a) their behavioural needs, (b) its situation, space, air quality, cleanliness and temperature (c) the water quality (where relevant), (d) noise levels (e) light levels (f) ventilation. <p><i>Dogs must not be restricted to areas when climatic conditions may cause them distress. Insulation and temperature regulation in the kennels must aim to keep the temperature in some part of the sleeping area above an absolute minimum of 10°C and below a maximum of 26°C.</i></p> <p><i>Dogs must be monitored to check if they are too hot or too cold. If an individual dog is showing signs of heat or cold intolerance, steps must be taken to ensure the welfare of the dog. A dog must be able to remove itself from a direct source of heat.</i></p> <p><i>Adequate ventilation must be provided to all interior areas without the creation of excessive, localised draughts, and to avoid excess humidity.</i></p> <p><i>Heaters and electrical equipment must not be placed in a manner or location where they present a risk of burning or electric shock to dogs or humans, or a risk of fire.</i></p> <p><i>Dogs that may be adversely affected by the barking of other dogs should be located in the quietest part of the kennel facility. Excessive noise must be avoided.</i></p> <p><i>Dogs must have exposure to natural light for at least parts of the day.</i></p>	<p><i>All aspects met see policies and procedures</i></p>	<p>Kennels are held within brick-built building.</p> <p>Electric heaters, fans available. Ventilation through windows.</p> <p>Minimal noise levels. Applicant will install television for dogs.</p> <p>Ample natural and artificial light available.</p> <p>Thermometers in block were temp monitored.</p> <p>Unit split into 2 rooms. Dogs can be moved into smaller of 2 rooms.</p>	<p>Y</p>

<p>5.3 Staff must ensure that the animals are kept clean and comfortable <i>Each occupied kennel must be cleaned daily at a minimum.</i> <i>Dogs must be removed from the area when it is being cleaned.</i> <i>Dogs should benefit from adequate routine grooming and other health regimes as needed and agreed with the owner. For example, eye cleaning or preventing long fur from matting. This must include attention to coat, teeth, ears and nails and inspection for parasites.</i></p>	<p>All aspects met see cleaning regimes and terms and conditions for daycare and kennels</p>	<p>See Cleaning regime. Deep cleaned whilst in day care to allow to dry. Grooming consented on booking form.</p>	<p>Y</p>
<p>5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided. Dogs must have regular opportunities during the day for toileting, taking into account individual needs. There must be direct and continuous access to a run for toileting or the dog must be removed from the kennel unit to toilet away from its bed at least 4 times a day.</p>	<p>Dogs will be in daycare throughout the days so all aspects met</p>	<p>Kennel unit split in sleeping area and run. Dogs will enter day care during daytime hours.</p>	<p>Y</p>
<p>5.5 Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The accommodation must be capable of being thoroughly cleaned and disinfected. <i>Kennel units must be inspected daily and kept in a clean condition, in accordance with the cleaning and disinfection procedure produced by the facility.</i> <i>Kennels must be disinfected at least once a week and at occupancy change.</i> <i>Faeces must be removed from all areas as often as necessary and in any case a minimum of twice a day. Where a pest problem is identified, a control programme must be implemented.</i></p>	<p>See cleaning procedures</p>	<p>Units purpose built with internal drainage. Stopped flooring. Daily routine of cleaning whilst dogs in day care. See cleaning procedure. Contractors used for faeces. No evidence of pest problem on inspection.</p>	<p>Y</p>
<p>5.6 The animals must be transported and handled in a manner (including for example in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease. <i>All animals must be transported according to the regulations laid down in current legislation: https://www.legislation.gov.uk/ukSI/2006/3260/contents/made.</i> <i>The licence holder must demonstrate that a suitable vehicle is available to transport the dogs. It does not have to be owned by the licence holder.</i></p>	<p>See transport policies</p>	<p>Emergency transport only. No pickup drop off offered. Staff cars utilised for emergency. Ample amounts of crates or harnesses for transport.</p>	<p>Y</p>

<p><i>During transport, dogs must be suitably restrained to prevent injury using any of the following:</i></p> <ul style="list-style-type: none"> • dog crate • transport harness • dog guard <p><i>Dog crates need to be of adequate size for the dog to stand, lie down and turn around freely. Crates must be designed to provide good ventilation and be firmly secured.</i></p> <p><i>Vehicles must be cleaned and disinfected after each collection and delivery of any dogs.</i></p> <p><i>Dogs must not be left in vehicles for unreasonable periods and must never be left unattended in a car or other vehicle where the temperature may pose a risk to the animal. Consideration must be given to whether it is necessary to transport animals when the temperature poses a risk.</i></p> <p><i>Sufficient breaks must be offered for water, food where appropriate and the chance to go to the toilet.</i></p> <p><i>Dogs must be transported to vet facilities in an appropriate manner for their condition, taking care that transport does not cause further suffering. Veterinary advice on the condition of the animal and suitability for transport should be sought before transport.</i></p>	<p>Would be cleaned upon any such use.</p> <p>Short emergency trips only</p>	<p>Natural light through windows and artificial lights used throughout.</p> <p>Staff have easy access at all times</p> <p>See feeding regime</p> <p>Fixed bowls are used in all kennels</p>	<p>Y</p> <p>Y</p>
<p><i>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</i></p> <p><i>Where practicable this must be natural light, but artificial light must be available. Where artificial lighting is used, this must be within a range of 10 to 12 hours daily. Lights must be turned off to provide a period of darkness overnight.</i></p> <p><i>5.8 All resources must be provided in a way (for example as regards, frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</i></p> <p><i>There must be multiples of all resources equal or greater than the number of dogs in the unit.</i></p> <p><i>Resources include, but are not limited to:</i></p>	<p>Ample lighting throughout.</p> <p>Dogs also use day-care and have access to outside areas.</p> <p>Fed as per feeding regime and with consents of owners.</p> <p>Metal bowls placed into fixed holders.</p>	<p>Natural light through windows and artificial lights used throughout.</p> <p>Staff have easy access at all times</p> <p>See feeding regime</p> <p>Fixed bowls are used in all kennels</p>	<p>Y</p> <p>Y</p>

<ul style="list-style-type: none"> • food • water • enrichment items (such as toys) • resting and sleeping areas <p><i>Dogs must be carefully monitored, especially at feeding times.</i></p>	<p>5.9 The animals must not be left unattended in any situation or for any period likely to cause them distress.</p> <p><i>Trained and competent staff must observe dogs regularly throughout the day as necessary for the individual health, safety and welfare of each dog.</i></p> <p>Dogs must be provided with a design and layout that gives them choice.</p> <p>All individual dogs must be checked at least once at an appropriate interval during the out of hours period (for example, between 6pm and 8am) by CCTV or in person. There must be documented records for checking.</p> <p>Ventilation must be a managed, fixed or portable air system to make sure appropriate temperatures are maintained in all weathers. This can be an air conditioning unit or removable fans safely installed away from animals.</p> <p>A noise management plan to reduce noise to the dogs must be in place.</p> <p>For example:</p> <ul style="list-style-type: none"> • physical barriers • sound-absorbing build structure • positive reinforcement training to keep barking down • kennel design to prevent noise generation with demonstration of effectiveness 	<p>CCTV and in person in use</p> <p>Then dogs in daycare throughout the day with the staff</p>	<p>Dogs from same household to be monitored during feeding.</p> <p>During daytime dogs are in day care facility.</p> <p>Higher Standard MET</p> <p>Higher Standard MET</p>	<p>Y</p>
<p>6.0 Suitable Diet</p>		<p>Dogs will be fed the diet set out by their owners</p>	<p>Consents attached to booking process. Fed owners own feed. Will be fed prior to and following day care use.</p>	<p>Y</p>
<p>6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p> <p><i>Adult dogs must be fed at least once per day and in accordance with the individual dog's needs. Dogs must be fed a complete diet appropriate to their age, breed, activity level and stage in the breeding cycle.</i></p> <p><i>The diet must be agreed with the dog's owner. If there are concerns about an individual dog's diet, staff must tell the owners and seek veterinary advice.</i></p>				

<p><i>Dogs must be fed separately from other dogs, unless the owner has agreed dogs from the same household can share a unit.</i></p>			
<p>6.2 Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed.</p> <p><i>Dogs must be monitored if they remain inappetent (without appetite) for longer than 24 hours. If there are concerns, staff must seek veterinary advice.</i></p> <p><i>Water intake must be checked and staff must seek veterinary advice if the dog is not drinking or is drinking excessively.</i></p> <p><i>The general condition of all long-stay dogs must be monitored and dogs displaying significant weight loss or gain must be evaluated by a vet and treated as necessary.</i></p> <p><i>Staff must follow veterinary advice must be followed if they feed dogs that:</i></p> <ul style="list-style-type: none"> • <i>are debilitated, underweight or ill</i> • <i>have specific dietary requirements</i> 	<p>We use <u>Dogs' country club kennel form</u> To monitor this</p>	<p>Records kept for monitoring of food and water intake. Any concerns raised with senior member of staff prior to vet.</p> <p>Advised re long stays and to weigh on regular basis.</p>	<p>Y</p>
<p>6.3 Feed and drinking water provided to the animals must be unspoil and free from contamination.</p> <p><i>Food bowls should be emptied and cleaned following feeding so that food, particularly wet food, is not left out until the next feeding time.</i></p> <p><i>The premises must have fridges to store feed.</i></p> <p><i>Feed must be stored:</i></p> <ul style="list-style-type: none"> • <i>away from risk of vermin</i> • <i>in appropriately cool and dry places</i> 	<p>Yes</p>	<p>Mains water used on site. Feed stored in appropriate manner. Kitchen/food prep area available with hot and cold running water.</p>	<p>Y</p>
<p>6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.</p> <p><i>Receptacles must be:</i></p> <ul style="list-style-type: none"> • <i>non-porous</i> • <i>cleaned daily</i> • <i>disinfected between different dogs</i> 	<p>Yes all stainless steel bowls used</p>	<p>See comments and cleaning regime compliant.</p>	<p>Y</p>

<ul style="list-style-type: none"> • <i>disinfected at least once every week</i> • <i>disposed of if damaged</i> <p>6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.</p> <p><i>Fresh clean drinking water must be provided daily in a clean container and changed or refreshed as often as necessary.</i></p> <p><i>There must be multiple water bowls provided so that all dogs have ready access to water.</i></p>	<p>yes</p>	<p>Secured water bowls in units.</p>	<p>Y</p>
<p>6.6 Where feed is prepared on the premises, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water and storage.</p> <p><i>A separate hand wash basin with an adequate supply of hot and cold water must be provided for staff to wash their hands. This must be connected to a suitable drainage system.</i></p> <p><i>Soap and hygienic hand drying facilities must also be available.</i></p> <p><i>The food preparation area must be kept clean and vermin-free at all times.</i></p> <p><i>Receptacles for a dog's food and drink must not be used for any other purposes.</i></p>	<p>We have the dog kitchen area and then a bathroom for staff to wash etc</p>	<p>Kitchen area utilised, hot and cold running water.</p>	<p>Y</p>
<p>7.0 Monitoring of behaviour and training of animals</p>			
<p>7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p> <p><i>A documented programme must be available and agreed with the owner, setting out enrichment both inside and outside. This includes grooming, socialisation and play.</i></p> <p><i>All dogs must receive appropriate toys or feeding enrichment (or both) unless veterinary advice suggests otherwise.</i></p> <p><i>Items must be checked daily to make sure they are safe and must not be left with dogs when staff are not on the premises.</i></p> <p><i>Potential competition between dogs must be avoided.</i></p>	<p>The dogs would be in daycare throughout the day</p>	<p>Owners will consent to dogs attending day care during the daytime hours. No dogs will be on site as purely boarding and will have to consent to day care.</p> <p>Additional enrichment will be provided within kennel setting.</p>	<p>Y</p>

<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.</p> <p>Opportunities to exercise must involve at least one walk per day or access to a secure open space away from the kennel unit.</p> <p>Consideration must be given to life stage, physical and mental health and breed when planning daily exercise.</p> <p>No more than 6 dogs per person can be walked at one time. The owner's consent is needed for a dog to walk with other dogs. Dogs must be familiarised with each other before the walk.</p> <p>Dogs that cannot be exercised must be provided with alternative forms of mental stimulation.</p> <p>Outdoor areas must not be used by more than one dog at any one time, unless they are from the same household or prior written consent has been obtained from the owners.</p> <p>Outdoor areas must be cleared of all potential hazards after each use. Faeces must be picked up between dogs using an area.</p> <p>Where artificial turf is used, it must be maintained in good repair to avoid ingestion hazards.</p> <p>Dogs must not have direct access to bins.</p> <p>The outdoor or garden area of the premises and any other area that boarded dogs may have access to must be secure and safe.</p> <p>Dogs must not have unsupervised access to ponds, pools, wells and any other garden feature that might be a threat.</p>	<p>Dogs will be in daycare</p>	<p>Y</p> <p>All dogs boarding will attend day care during daytime hours.</p> <p>Advice offered for dogs who may wish to rest and return to kennels during day-time hours and how this will be managed.</p> <p>Advised daily log times when dogs enter day-care and return to kennels for boarding.</p> <p>Applicant states any dog that can not attend day care due to injury, age illness etc will not be boarded.</p> <p>Day-care facility utilised for outdoor areas.</p> <p>No access to bins.</p> <p>All areas are well fenced and have double gates.</p> <p>No unsupervised access to water features.</p>
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<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.</p> <p><i>The behaviour of each dog must be monitored daily. Changes in behaviours must be recorded and acted upon if there are signs of:</i></p> <ul style="list-style-type: none"> • <i>suffering</i> • <i>stress</i> • <i>fear</i> • <i>aggression</i> <p><i>All staff must be able to identify dogs that are anxious or fearful about contact.</i></p> <p><i>Records of assessment must be kept.</i></p> <p><i>Dogs that are showing (or are likely to show) signs of nerves or stress must be kept in a suitable part of the business, especially if they are:</i></p> <ul style="list-style-type: none"> • <i>elderly</i> • <i>nervous</i> • <i>on certain medication</i> <p><i>Staff must also take account of their individual needs.</i></p> <p><i>Staff must get advice where necessary from a suitably qualified clinical animal behaviourist.</i></p>	<p>Behaviour will be documented with concern forms that are issued if dogs show unusual behaviours</p>	<p>As per comments "concern forms" to be utilised.</p>	<p>Y</p>
<p>7.4 Where used, training methods or equipment must not cause pain, suffering or injury.</p> <p><i>Training must be reward based. This means staff must reward desired behaviour and ignore unwanted behaviour.</i></p>	<p>yes</p>	<p>No specific training takes place. Reward based behaviour.</p>	<p>Y</p>
<p>7.5 All immature animals must be given suitable and adequate opportunities to:-</p> <p>(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and</p> <p>(b) become habituated to noises, objects and activities in their environment.</p>	<p><i>Dogs will be in daycare and when required can be taken in secure fields for separate exercise if dogs are not able to exercise then we will have alternative enrichment for them.</i></p>	<p>See puppy policy</p>	<p>Y</p>

<p><i>Documented processes must be in place to accommodate the needs of dogs under one year of age.</i></p> <p><i>There must be a clear plan setting out 2 periods of exercise per dog each day for a minimum of 20 minutes each. There must be an alternative form of enrichment planned for dogs which cannot be exercised for veterinary reasons for the same periods of time.</i></p>	<p><i>See puppy policies</i></p>	<p>HigherStandard NOT MET</p>
<p>8.0 Animal Handling and Interactions</p>		
<p><i>8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</i></p> <p><i>Dogs must always be handled humanely and appropriately to suit the requirements of the individual dog and to minimise fear, stress, pain and distress.</i></p> <p><i>Dogs must never be punished so that they become frightened or display agitated behaviour.</i></p> <p><i>People must have the competence to handle dogs correctly.</i></p> <p><i>A policy must be in place for dealing with difficult dogs, to include members of staff appropriately trained in dog handling and the use of appropriate equipment. They must also have the ability to recognise and act upon dogs with undesirable behaviours, as well as anxious or fearful dogs.</i></p> <p><i>A suitable range of muzzles of varying sizes and a suitable dog catching device must be kept on site.</i></p>	<p><i>All staff are canine trained and we have all necessary tools</i></p> <p><i>We only accept friendly sociable dogs that can attend daycare we will asses every dog before they stay to minimise these concerns</i></p>	<p>Staff trained for both boarding and day care. Advised to evidence future activity specific training.</p> <p>See staff training procedure regarding handling of dogs.</p> <p>Various sizes of muzzles seen on inspection.</p> <p>Consent on booking form for same household dogs.</p> <p>Kennels are double units. They are opened to allow sleeping areas and runs within. Thus providing 5 double units. Under no circumstances should they be reduced to singular units to allow more than the 5 units. Licensed number of 10 dogs is to allow the units to be occupied by</p>
<p><i>8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.</i></p> <p><i>Only dogs from the same household can share a kennel unit and they must be monitored. The owner must give written authorisation to do this and consent must also include the authority to separate the dogs if there are problems.</i></p>	<p><i>See terms and conditions and booking forms</i></p>	<p>Consent on booking form for same household dogs.</p> <p>Kennels are double units. They are opened to allow sleeping areas and runs within. Thus providing 5 double units. Under no circumstances should they be reduced to singular units to allow more than the 5 units. Licensed number of 10 dogs is to allow the units to be occupied by</p>

<p>8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.</p> <p><i>Animals should be encouraged, but never forced to interact with people.</i></p>	<p>Dogs will be in daycare</p>	<p>a maximum of 2 dogs from same household.</p> <p>Day care during day</p>	<p>Y</p>
<p>9.0 Protection from Pain, Suffering, Injury and Disease</p>			
<p>9.1 Written procedures must:-</p> <p>(a) be in place and implemented covering:-</p> <p>(i) feeding regimes, (ii) cleaning regimes, (iii) transportation, (iv) the prevention of, and control of the spread of, disease, (v) monitoring and ensuring the health and welfare of all the animals, vi) the death or escape of an animal (including the storage of dead animals);</p> <p>(b) be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency.</p> <p><i>The procedures must include how the conditions outlined in this guidance are met.</i></p>	<p>All covered</p>	<p>Procedures in place for (i)-(v) and (b).</p>	<p>Y</p>
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>	<p>Training is given</p>	<p>See staff training</p>	<p>Y</p>
<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.</p> <p><i>The business must have a facility to isolate any dog that is:</i></p> <ul style="list-style-type: none"> • injured • sick • infectious or carrying a serious infectious disease <p><i>If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to provide evidence that the practice can do this (for example, a letter from the practice).</i></p>	<p>See infection control procedures</p>	<p>Main isolation through registered vets.</p>	<p>Y</p>

<p>All staff must understand the procedures to prevent the spread of infectious disease.</p> <p>Where infectious disease is present in the whole premises, barrier nursing procedures, and people trained in these, must be implemented. This includes use of protective clothing and footwear (where applicable) changed between enclosures, separate storage of equipment and segregation of waste.</p> <p>Dogs showing signs of infectious disease must not be allowed in any shared outside exercise area.</p> <p>Protective clothing and footwear must be worn when handling dogs in the isolation facility, and sanitation protocols adhered to. Separate feeding and water bowls, bedding and cleaning utensils must be stored in the isolation unit ready for immediate use.</p> <p>Dogs in the isolation facility must be checked at least as frequently as other dogs. Dogs showing signs of infectious disease must be visited after all the other dogs, unless there is a separate person only looking after the isolated dogs.</p>			
<p>9.4 All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.</p> <p>An up-to-date veterinary vaccination record must be seen to show that dogs, including resident dogs, have current vaccinations against:</p> <ul style="list-style-type: none"> • canine parvovirus • canine distemper • infectious canine hepatitis (adenovirus) • leptospirosis • other relevant diseases <p>Vaccination against other diseases such as kennel cough (<i>bordetella bronchiseptica</i> or canine parainfluenza virus) may be required.</p> <p>A vet certificate of a recent protective titre test may be accepted instead of a booster vaccination. The certificate must state that it is valid for the current period. It is up to the licence holder whether to accept such a certificate.</p>	<p>See infection control</p>	<p>Advised re retention of vaccine data and records.</p> <p>Advised re titre test.</p>	<p>Y</p>

<p><i>Primary vaccination courses must be completed at least 2 weeks before acceptance into boarding.</i></p> <p><i>Vaccines used must be licensed for use in the UK. Homeopathic vaccination is not acceptable.</i></p> <p><i>If there is evidence of external parasites such as fleas, ticks or lice, the dog must be treated with an appropriate product authorised by the Veterinary Medicines Directorate (VMD) and licensed for use in the UK. Treatment must be discussed with a vet before giving it to the dog. The owner must consent to this.</i></p>		<p>Advised regarding preventative health care and need for owner consent.</p>	
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p> <p><i>This must be in a clearly-marked bin which is emptied either daily or when full, whichever is the sooner. Excreta must be removed in accordance with the documented cleaning and disinfection procedure. Storage of excreta must be away from areas where animals or food are kept.</i></p>	<p>We have specific waste bins for this</p>	<p>Industrial waste disposal contract in place.</p>	<p>Y</p>
<p>9.6 Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.</p>	<p>See infection control and we will always consult vets as required</p>	<p>See infection control. Vet consent on booking forms.</p>	<p>Y</p>
<p>9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.</p> <p><i>When a dog is suspected by the trained first aider of being ill or injured a vet must be contacted for advice immediately and any instructions for treatment recorded. Further advice must be sought if there is ongoing concern.</i></p> <p><i>Any preventive treatment must be administered with written consent from the owner and under the direction of a vet.</i></p>	<p>First aid trained staff will contact vets as required</p>	<p>See booking form consents.</p>	<p>Y</p>
<p>9.8 The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that veterinarian must be readily available to all staff on the premises used for the licensable activity.</p> <p><i>The vet's details must be displayed where they can be easily seen by all staff members.</i></p> <p><i>This must the include:</i></p>	<p>Yes in the main reception clearly marked</p>	<p>Details held in main reception. Staff aware. Notice upon inspection.</p>	<p>Y</p>

<ul style="list-style-type: none"> • name • address • telephone number • out of hours telephone number <p>The veterinary practice must be within a reasonable travel distance.</p> <p>The licence holder will decide which vet they will use. They must get written consent from the dog's owner before taking the dog to the vet.</p>		<p>Consents discussed.</p>	
<p>9.9 Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinarian.</p> <p>All courses must be completed to the specifications given by the vet.</p> <p>Any unused medications must be returned to the owner, nominated contact or prescribing vet.</p> <p>A fridge must be available to store medicines that need to be kept at low temperatures.</p>	<p>Medication forms will be allocated as required and storage facilities are on site</p>	<p>Storage facility in main kitchen. Refrigeration available.</p>	<p>Y</p>
<p>9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.</p> <p>All medications must only be used with prior consent of the owner and in discussion with a vet.</p>	<p>Yes</p>	<p>Written consents on booking forms.</p>	<p>Y</p>
<p>9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals. They must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</p> <p>They must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</p> <p>The choice of cleaning and disinfectant products must be based on suitability, safety, compatibility and effectiveness. Disinfectant products must be virucidal as well as bacteriocidal.</p>	<p>Cleaning regimes and dilution policies are used to ensure all staff are aware and competent to use</p>	<p>Separate storage available for cleaning and disinfectant products. All animal safe products used.</p>	<p>Y</p>

<p><i>Staff using cleaning products must be competent in the safe use of detergents and fluids. Cleaning products must be kept entirely out of the reach of animals, and must never be left in kennels.</i></p> <p><i>Standing water must not be allowed to accumulate due to the possibility of pathogens residing in these moist environments.</i></p> <p><i>Grooming equipment must be kept clean and in a good state of repair. If provided by the owner, it must only be used on that dog and must be sent home with the dog.</i></p> <p><i>Toys must be cleaned and disinfected between uses for different dogs, disposed of, or returned to the dog's owner (if they came in with the dog).</i></p> <p><i>Kennels of long stay dogs must undergo periodical thorough cleaning, disinfection and drying.</i></p> <p><i>Any equipment that has been used on an infectious or suspected infectious animal must be cleaned and disinfected after use or disposed of.</i></p>	<p>No evidence of standing water.</p> <p>See cleaning policy.</p> <p>Complaint</p>	<p>Y</p>
<p>9.12 No person may euthanase an animal except a veterinarian or a person who has been authorised by a veterinarian as competent for such purpose or</p> <p>(a) in the case of fish, a person who is competent for such purpose;</p> <p>(b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose.</p> <p>(c) a person who has been authorised by a veterinarian as competent for such purpose</p> <p><i>Only a vet may euthanise a dog.</i></p> <p><i>The licence holder must keep a record of all euthanasia and the identity of the qualified vet that carried it out. The owner or designated main point of contact must be contacted to give consent. Unless imperative for the welfare of the dog, euthanasia must not take place until consent is given.</i></p>	<p>yes</p>	<p>Applicant fully aware of condition, consents and need to record.</p>
<p>9.13 All animals must be checked at least once daily or more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour. Vulnerable animals must be checked more frequently.</p>	<p>See daily kennel records</p>	<p>Hels on kennel records.</p> <p>Y</p>

<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a vet (or in the case of fish, of an appropriately competent person) must be sought and followed.</p> <p><i>Records and any associated checklists must be made available to inspectors.</i></p> <p><i>Presence or absence of faeces and urine must be monitored daily. Any abnormalities must be recorded and acted upon as appropriate.</i></p>	<p>Health checks done daily</p>	<p>Advised re checklists and need to retain records.</p>	<p>Y</p>
<p>10.0 Emergencies</p>			
<p>10.1 A written emergency plan, acceptable to the local authority, must be in place, known and available to all the people on the premises used for the licensable activity, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies.</p> <p><i>Entrances and fire exits must be clear of obstructions at all times.</i></p> <p><i>Suitable firefighting, prevention and detection equipment must be provided and maintained in good working order. Buildings must have at least one working smoke detector (or other suitable fire detection system) installed in a suitable location on each separate level or floor. Where appropriate, there must be at least one carbon monoxide detector.</i></p> <p><i>A first aid kit suitable for treatment of dogs must be kept on site.</i></p> <p><i>An emergency drill programme must be in place with annual testing, or as determined by fire risk assessments. All new members of staff must have this as part of their induction programme.</i></p> <p><i>There must be a plan for housing of the dogs should the premises become uninhabitable.</i></p> <p><i>There must be a documented policy in place for dealing with emergencies, including extremes of temperature and weather conditions (both hot and cold).</i></p> <p><i>All electrical installations must be installed by appropriately qualified persons in a location where they do not present a risk.</i></p>	<p>See fire and emergency policies</p>	<p>Emergency plan on display in reception.</p> <p>All exits and entrances clear on inspection.</p> <p>Dog first aid kits on site at inspection.</p> <p>Dogs returned to owners or emergency contacts.</p> <p>Extreme weather policy in place.</p>	<p>Y</p>

Part B – Specific conditions: (Schedule 4, Part 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
7 Suitable Environment			
7.1 Dogs within the licensed premises must be prevented from coming into contact with other animals from outside the premises.	Yes	Secure areas. Boarding within internal building	Y
<p>7.2 In each kennel unit, the sleeping area must:</p> <p>(a) be free from draughts</p> <p>(b) provide the dog with sufficient space without touching another dog or the walls to:</p> <p>i) sit and stand at full height</p> <p>ii) lie down fully stretched-out</p> <p>iii) wag its tail</p> <p>iv) walk</p> <p>v) turn around without touching another dog or the walls</p> <p>(c) have a floor area which is at least twice the area required for the dog in it to lie flat (d) if built after the date on which these Regulations come into force, have a floor area of at least 1.9 square metres.</p> <p><i>This applies to new builds and extensions. It does not apply to kennels rebuilding on an existing footprint. It is expected that many new boarding facilities will be significantly larger than the minimum sizes currently provided.</i></p>	Yes	<p>Sleeping areas within kennel unit are complaint with condition.</p> <p>The kennels are 2 purpose built kennels opened into one unit providing run and sleeping area. Sleeping area in excess of 1.9 square meters.</p>	Y
7.3 Each kennel unit must be clearly numbered and there must be a system in place which ensures that relevant information about the dog or dogs in each kennel unit is available to all staff and any inspector.	Yes we have info attached to every kennel	Kennels clearly numbered.	Y
<p>7.4 Each dog must have constant access to its sleeping area.</p> <p><i>There must be a clean resting place to provide comfort and warmth that is situated out of draughts.</i></p> <p><i>All beds and bedding areas must be kept clean, dry and parasite free.</i></p>	yes	<p>Dogs have access to both sleeping area and run area.</p> <p>Bedding is raised and provided by both owner and applicant.</p>	Y

<p><i>Bedding must be made of a material that is easy to wash and disinfect, or is disposable.</i></p> <p><i>Bedding must be changed, cleaned and disinfected between dogs.</i></p> <p><i>A dog must not be left without bedding. Soft bedding materials must be provided and adapted if necessary for old, young or infirm dogs to help regulate their body temperature. If a dog chews or destroys its bedding, it must be replaced with an alternative.</i></p>			
<p>7.5 Each dog must have a clean, comfortable and warm area within its sleeping area where it can rest and sleep.</p>	<p>yes</p>	<p>Compliant</p>	<p>Y</p>
<p>7.6 Each exercise run must have a single, safe, secure, waterproof roof over a minimum of half its total area.</p> <p>A dog should have constant access to an exercise run during the daytime. Where this is not possible, a dog must be removed from its kennel unit at least 4 times per day for exercise and toileting.</p> <p>The roofing material must be of a material (ideally translucent) capable of filtering UV light and providing shade. A run must not be used as the primary sleeping area.</p>	<p>Totally indoors</p>	<p>Units are within internals of building.</p> <p>Dogs access day-care.</p>	<p>Y</p>
<p>7.7 Where a dog poses a health or welfare risk to other dogs, it must be kept on its own in a kennel unit. If that kennel unit adjoins another kennel unit any adjoining wall must be of full height and width so as to prevent the dog from coming into physical contact with any other dog.</p> <p><i>Partition walls may be temporary, as long as they are safe and robust.</i></p>	<p>yes</p>	<p>Full height separation of all units.</p>	<p>Y</p>
<p>7.8 Only dogs from the same household may share a kennel unit.</p> <p><i>Written authorisation from the owner is required.</i></p> <p>The sleeping area must be at least 2.85 square metres.</p>	<p>Yes see terms and conditions</p>	<p>See booking consents.</p> <p>Higher Standard MET</p>	<p>Y</p>
<p>8.0 Monitoring of behaviour and training</p>			

<p>8.1 Any equipment that a dog is likely to be in contact with and any toy provided must not pose a risk of pain, suffering, disease or distress to the dog and must be correctly used.</p> <p><i>Items specific to a particular dog must be identified as such and only used for those dogs.</i></p> <p><i>Items such as leads must be removed when the dog is in its kennel unit.</i></p>	<p>yes</p>	<p>Dogs not left with toys unattended.</p>	<p>Y</p>
<p>8.2 All dogs must be provided with toys or feeding enrichment (or both) unless advice from a veterinarian suggests otherwise.</p> <p><i>Supervised enrichment opportunities must be offered to each dog at least daily.</i></p> <p><i>Food provision can be used to enhance enrichment. For example, through the use of devices increasing the time and effort taken to access food. This includes puzzle feeders, activity balls and stuffed rubber toys.</i></p> <p><i>Where dogs are kept in pairs or larger groups, more devices must be available than the number of dogs and use must be supervised carefully to identify where adverse behaviour occurs.</i></p> <p><i>Dogs which show adverse behaviour associated with feeding, or when provided with food based enrichment, must be separated from other dogs prior to feeding.</i></p>	<p>Daycare</p>	<p>During daytime hours dogs will be in day care with full access to all those facilities on site.</p>	<p>Y</p>
<p>8.3 All toys and other enrichment items must be checked daily to ensure they remain safe and must be cleaned and disinfected at least weekly.</p>	<p>yes</p>	<p>Compliant</p>	<p>Y</p>
<p>8.4 Each dog must be exercised at least once daily away from its kennel unit as appropriate for its age and health.</p>	<p>Daycare</p>	<p>Day care</p>	<p>Y</p>
<p>8.5 Any dog, which on the advice of a veterinarian, cannot be exercised must be provided with alternative forms of mental stimulation.</p> <p><i>Walks must be replaced with 2 extra periods of human interaction during the day using grooming, toys or play. Toys will ideally be on a rotation so that their preferences for different toys can be established and to minimise stress.</i></p>	<p>Yes</p>	<p>Applicant states all boarding dogs must be able to utilise full day care or will not be boarded.</p>	<p>Y</p>
<p>8.6 There must be an area within each kennel unit in which a dog can avoid seeing people and other dogs outside the kennel unit if it so chooses.</p> <p><i>This applies whether a dog is single, paired or group housed.</i></p>	<p>Yes daycare</p>	<p>Separation barrier used.</p>	<p>Y</p>

<p>The dog must be able to hide to avoid visual contact with other dogs. For example, by using blankets, crates and beds with high sides or screens.</p> <p>There must be a documented daily enrichment plan setting out 2 or more sessions with toys or feed enrichment per day (in addition to their exercise).</p>		Higher Standard NOT MET	
9.0 Records			
<p>9.1 A register must be kept of all the dogs at the premises which must include:</p> <ul style="list-style-type: none"> (a) the dates of each dog's arrival and departure (b) each dog's name, age, sex, neuter status, microchip number and a description of it or its breed (c) the number of any dogs from the same household (d) a record of which dogs (if any) are from the same household (e) the name, postal address, telephone number and email address of the owner of each dog and emergency contact details (f) the name, postal address, telephone number and email address of a local contact in an emergency for each dog (g) the name and contact details of the dog's normal vet and details of any insurance relating to the dog (h) details of each dog's relevant medical and behavioural history, including details of any treatment administered against parasites and restrictions on exercise (i) details of the dog's diet and related requirements (j) consent forms (k) a record of the date or dates of each dog's most recent vaccination, worming and flea treatments (l) details of any medical treatment each dog is receiving 	Yes	Register containing (a)-(l) available.	Y
<p>9.2 When outside the premises, each dog must wear an identity tag which includes the licence holder's name and contact details.</p>	Yes	Only used for emergency vet access.	Y
10.0 Protection from pain, injury, suffering and disease			
<p>10.1 Where any other activity involving animals is undertaken on the premises, it must be kept entirely separate from the area where the activity of providing boarding for dogs in kennels takes place.</p>	Yes	Applicant has separate licensed Day-care facility. Boarding dogs will access this facility, but both are in separate locations on site. No Duel purpose building.	Y

<p><i>Units housing rescue or breeding dogs must be separate. Extra precautions must be taken to prevent the spread of disease and the licence holder must be able to demonstrate how this is managed. Ideally all equipment must be separate.</i></p>			
<p>10.2 A preventative healthcare plan agreed with the veterinarian with whom the licence holder has registered under paragraph 9(8) of Schedule 2 must be implemented.</p>	yes	See vet letter	Y
<p>10.3 A holding kennel unit must only be used in an emergency and must not be used for longer than is necessary and in any event for no longer than a total of 12 hours in any 24 hour period.</p>	yes	No specific holding kennel on site.	Y
<p>10.4 In sub-paragraph (3), "holding kennel unit" means a kennel unit, separate from any other kennel unit, in which a dog may be housed temporarily. <i>Holding kennels must comply with the conditions as required for main kennels. Holding kennels must be a minimum area to allow the dog to exhibit normal behaviour and dogs must be provided with a bed, food and water.</i></p>		As above	Y

To be completed by the Inspecting Officer:

Date of inspection(s)

30/03/23

Name of person(s)
seen at inspection

[Redacted]

EVU(s).

019774

Officer name(s)

[Redacted]

Inspectors Comments/Recommendations

New conversion of old stabling block. Premises in new condition. Excellent boarding facility. Only dogs utilising day care will board. No dogs will board 24/7, and will enter day care facility during day-time hours when day care is open.

Applicant has been advised to ensure consents reflect the transition between day care and boarding and vice versa. Also advised to ensure staff and dog records reflect the times in and out of boarding.

The kennels are newly constructed x 5 double kennels providing sleeping area and internal run. These kennels are not to be separated to singular units.

Number of dogs allowed is a maximum of 10 dogs, allowing 2 per kennel when dogs are from same household and consented to share. No more than 2 x dogs per kennel at any time.