Request

1. How many apps and pieces of software do you provide to your employees that contain or use an AI copilot (e.g. Microsoft Copilot or SAP Joule)?

   *By copilot, we mean an assistant using AI to assist the user – for instance by answering questions, automating tasks, or analysing/generating text or images

   • We do not know the exact number
   • 0
   • 1-9
   • 10-19
   • 20-29
   • 30-39
   • 40-49
   • 50 or more

2. How much money has your organisation spent on training employees (including time spent on internal training sessions, external contractors and third party courses) how to use AI for work-related activities (between 01/09/2023 and 31/08/2024)?

3. Do you have a usage policy in place on the use of AI in the workplace? (for instance – have you banned all use of AI, or are employees advised to only use AI for set purposes)

Response

2 apps have been made available to small cohorts of staff for testing purposes.

Other software vendors are bundling AI capability into releases of their software making it difficult to manage proliferation.

No purchases have been made for specific training material or courses. We have however invested significant amounts of time with the small cohorts of staff currently testing the 2 solutions made available to them. This has been via working with the groups to define use cases and progress these into POC prompts etc.

We have a Generative AI Policy and also a governance group which includes representatives from Digital, IG and Audit. Use cases are categorised using a RAG rating with 'Red' use cases not being permitted. The policy does not allow GenAI to be used for decision making and maintains that human oversight and intervention is critical in all cases. The policy also states that all tools used by employees (and partners where the council has a responsibility) must be approved by our technical and security experts.

4. Has your organisation taken disciplinary action against employees for their use of technology – e.g. using it outside the bounds of the workplace usage policy?

   If yes, did any of the activity relate to the use of AI?

   No

5. Are your employees using any of the following AI copilots?

   • Microsoft Copilot
   • SAP Joule
   • WalkMe[x]
   • Salesforce Einstein Copilot
   • Github
   • Tabnine
   • Other

   Cohorts of staff have access to Microsoft CoPilot Web and Microsoft's enterprise compliance standards are applied.