

# APPENDIX A – DIARY OF STANDISH NEIGHBOURHOOD PLAN PREPARATION

Please note: Monthly committee meetings (monthly) have been held since Standish Voice was created in 2014, and more recently frequent policy sub-group meetings have been held when required. Meeting minutes and newsletters have been documented and issued. Furthermore, regular meetings with Wigan Council have been undertaken in conjunction with the development of the Neighbourhood Plan. Standish Voice has also held frequent sub-group meetings to provide responses to various planning applications proposed for the village.

<b>Date</b>	<b>Key Event</b>	<b>Relevant Outcome</b>
July 2014	Standish Voice was set up at a public meeting.	-
2014	Standish Voice Facebook, Twitter and website ( <a href="http://www.standishvoice.co.uk">www.standishvoice.co.uk</a> ) pages were set up.	-
November 2014	Local primary schools were asked for children's ideas and opinions about the future of the village.	-
4 December 2014	Attendance at Neighbourhood Planning Masterclass run by Locality and The Planning Advisory Service in Lancaster.	-
9 December 2014	Committee Workshop	Discussion of all key issues within Standish in relation to transport and infrastructure, business and retail, environment, housing.  Discussion of membership, community engagement, communication and events.
February 2015	Initial Locality Grant of £1000 received.	-
February / March 2015 (deadline 26 March 2015)	Consultation to seek approval of Neighbourhood Forum and Area (with the Coal Authority, Natural England, United Utilities, Environment Agency).	Comments supportive. Ensure all comments are considered in NP.
21 March 2015	Committee training day with Planning Aid.	Overview of process and legislation, production of

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		project plan.
18 April 2015	Committee training day with Planning Aid.	Community engagement and developing the plan. Update on project plan.
8 May 2015	Meeting with Wigan Council	To agree statistical evidence base required.
9 May 2015	Library event – Standish Voice stand and initial consultation.	Asked the public 3 questions and collated responses (the exercise was an initial road test of some of the consultation questions to be produced for the wider consultation).
19 May 2015	Formal designation of Standish Voice as a Neighbourhood Forum (went to Wigan Council Cabinet Meeting on 14 May 2015).	-
June 2015	Additional £3,250 of Locality funding agreed.	-
13 June 2015 to 31 July 2015	Consultation – questionnaires.	Questionnaires were delivered / issued to houses, schools, business etc, via Facebook, leaflets, interviews, Local Life magazine.
July 2015	Meeting with Wigan Council in relation to improvement to cycle and foot paths.	Progress made to make improvements, e.g. to the Line.
July 2015	Standish Voice Values agreed at committee meeting.	-
July 2015	Business consultation event (meeting and delivery of leaflets).	Asked specific questions for businesses and how they would like to see Standish developed / maintained.
6 September 2015	Dog show event, with Standish Voice attending and assisting.	Informed the public of headline

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		consultation findings / survey analysis.
September 2015	Letter to SoS in relation to planning appeals.	This was due to the disappointment at decisions concerning certain planning application appeals, and the number of houses proposed in Standish.
17 October 2015	Session with Planning Aid for training on policy writing	-
20 October 2015	Mike Worden of Wigan Council attended the monthly committee meeting to answer questions, particularly in relation to the emerging Allocations Plan.	-
October 2015	Submission of assets of community value list to Wigan Council for approval.	-
3 November and 21 November 2015	Workshops with Planning Aid in relation to theme identification.	-
November 2015	Attendance at Locality Liverpool Annual Conference.	-
November 2015	Comments on Wigan Council allocations plan submitted.	-
24 November 2015	AGM	Second AGM of Standish Voice.  Update of 2015 events and funding. All committee members kept current positions. Agreed vision and objectives.
December 2015	Submission of Standish Voice views to the Wigan Council Open Space Sport and Recreation Provision and Needs Assessment.	-
December 2015	Meeting with Wigan Council to discuss comments on the Allocations Plan.	-
First week of January 2016	Car park petition launched.	This was to gauge opinions from the community as to the

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		current parking situation within Standish.
18 January 2016	Meeting to discuss parking survey and petition.	Discussed results and potential options for increased and improved car parking.
25 January 2016	First Christmas Markets sub-group meeting.	-
28 January 2016	The deal in action - Q and A session with Wigan Council. Brief summary of work to date given to Wigan Council. Car parking report and survey results presented to Wigan Council.	SLA Signed. Parking commitments agreed by Wigan Council. Agreement of developer contributions towards work on The Line (improvements).
January 2016	12 point parking plan signed by Wigan Council	-
January 2016	Assets of Community value adopted by Wigan Council.	-
13 February 2016	Workshop to discuss next stages and writing the plan.	-
29 January 2016	Service Level Agreement signed by Wigan Council.	-
February 2016	Received draft AECOM Standish Housing Needs Assessment.	-
1 March 2016	Workshop with Wigan Council to update them with progress.	Presentation delivered by Gill and Paul to senior Wigan Council contacts, to ensure their ongoing support.
5 March 2016	Workshop to discuss policies and sub-groups.	Sub-groups agreed for each policy section, along with their terms of reference.
March 2016	Additional assets of community value added and submitted for approval to Wigan Council.	-
3 April 2016	Standish Voice submitted objection to proposals to end the direct trains from Gathurst and Appley Bridge to Manchester.	-

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9 April 2016	Workshop to discuss sub-group work so far.	Discussed work undertaken and to be undertaken. Each lead ran through policy ideas so far.
17 May 2016	Workshop – discussing policy progression.	-
May 2016	Meeting between Standish Voice and inspiring healthy lifestyles teams.	Agreed they would help in construction of the Neighbourhood Plan.
May 2016	Standish Voice asked by Wigan Council to organise the community to be involved in naming the new street names in specific housing developments within Standish.	-
May 2016	Wigan Council 'Standish Community Fund' issued £4,000 of grants to local communities. Standish Voice were allocated £150 to put up bird, bee and bat boxes, and Incredible Edible Standish won £1,000.	-
May 2016	Standish Voice joined campaign to oppose Arriva North rail company's proposed axe of through trains along the Southport line to some Manchester stations.	Campaign was taken up by Wigan Council. As a result, some services are being maintained.
13 May 2016	Fashion show held to raise funds for the Christmas market.	-
28 June 2016	Attendance at anti-fracking pressure group (FRACK FREE WIGAN) public meeting.	It was agreed that no decision on the Standish Voice opinion on fracking will be made until potential fracking sites are sought within the Neighbourhood Area. It was agreed that wide-ranging consultation would be required if such a site was proposed.

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June 2016	Received final Housing Needs Assessment from Aecom.	-
June 2016	Application made for Locality funding for the required masterplan work by Aecom.	-
September 2016	Submission of Standish Voice views on the Greater Manchester blueprint for transport.	-
9 September 2016	Second fashion show for Christmas market funding at unity club	-
24 September 2016	Workshop for Neighbourhood Plan progression – policy work.	Action Plan produced together with an overview for the plan. In addition the NP Vision and Objectives drafted.
5 October 2016	Workshop for Plan progression – mainly policy work.	-
24 October 2016	Workshop – draft Plan presentation.	-
November 2016	Whiskey tasting night to raise funds for the Christmas markets.	-
1 November 2016	Committee meeting	Discussed vision and objectives for NP. Also agreed leaflet wording (to update community of the NP) which was to go on the back of the Christmas Market leaflet.
14 November 2016	AGM.	Third AGM of Standish Voice.  Update of 2016 events and funding. All committee members kept current positions and 1 new member added.
November 2016	Agreed key issues for inclusion in the NP. These to be distributed at the Christmas Market.	-

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3 December 2016	Christmas markets held within Standish, organised by Standish Voice. Included local school choirs, Christmas stalls, a giant snow globe, a mulled wine tent, amongst other activities.	Huge success with extensive community support and encouragement. Raised £7,300.
3 December 2016	Consultation on Vision and Objectives of Plan at Christmas Market.	-
December 2016	Standish Voice input to the Greater Manchester Spatial Framework consultation, specifically in relation to protection and increase of green belt around Standish.	-
14 January 2017	Workshop, specifically on policy development.	-
January 2017	Receipt of Standish Village Masterplan (Aecom, December 2016).	Key aims of this was to prepare a masterplan of the village centre, assess the relationship of different land uses and identify improvements to enhance the environment for people living and working in the area.
4 February 2017	Workshop to cover planning policy checklist and progress.	-
March 2017 (until June)	'The Rec' public consultation. Voting on options (1: community park and car park, 2: community park, and 3: leave as it is).	Majority voted for option 1. However this has generated significant issues with some groups of the community. All responses have been considered when drafting the NP.
11 March 2017	Workshop – update on the rec consultation, process for Neighbourhood Plan, state of the draft Plan, action plan for completion, planning the regulation 14 consultation.	-



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25 March 2017	Workshop to discuss Regulation 14 consultation.	-
22 April 2017	Committee meeting to discuss policies and the Southlands Rec consultation.	-
April 2017	Question and Answer session conducted on Facebook about the Southlands Rec consultation.	-
April 2017	Meeting with Transport for Greater Manchester to discuss the potential for re-opening the railway station in Standish.	Potential in the long-term future, but not the NP period.
May 2017	Statement issued to community from Standish Voice in relation to the Southlands Rec consultation, to demonstrate a fair and robust survey.	-
May 2017	Code of Conduct issued for Standish Voice meetings to avoid the egregious behaviour carried out at previous meetings.	-
Mid-May to June 2017	Follow up consultation to determine what the community thought a park on Southlands Rec should contain.	-
16 June 2017	Fashion Show to raise funds for Standish Voice.	-
17 June 2017 (offer granted and accepted on 18 <sup>th</sup> July)	Application submitted for Locality funding for April to October 2017 period.	-
1 July 2017	Workshop to discuss the Rec consultation and potential policy.	-
4 July 2017	Workshop to discuss draft policies.	-
19 July 2017	Workshop to discuss policies	-
25 July 2017	Workshop to finalise the policies map for the NP.	-
July 2017	Revised Aecom Village Masterplan (insert date).	-
4 August 2017	Meeting with Wigan Council to issue proposed increased village centre boundary.	-
5 September 2017	Workshop to finalise policies	-
19 September 2017	Committee meeting to discuss planning applications, progress on the NP and the forthcoming community events such as the Christmas Market.	-
September 2017	Publication of leaflet to community outlining the forthcoming Regulation 14	-

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	consultation.	
September 2017	All 12 ward councillors invited to meeting with SV prior to the launch of the consultation in order to address any queries.	-
29 September 2017 (for 6 weeks)	Regulation 14 Consultation (public consultation of the draft Neighbourhood Plan) This includes drop in sessions and availability on the SV website and in the Standish Library.	-
7 October 2017	Draft Standish Neighbourhood Plan drop-in session at Standish Library.	Approx 40 attendees
14 October 2017	Handing out consultation leaflets outside Co-op and answering questions from the public.	-
17 October 2017	At this monthly meeting, David Kearsley (Principle Planning Officer at Wigan Council) attended.	David set out his role on the Standish NP.
21 October 2017	Draft Standish Neighbourhood Plan drop-in session at Standish Library.	Approx 50 attendees
28 October 2017	Handing out consultation leaflets outside Co-op and answering questions from the public	-
4 November 2017	Draft Standish Neighbourhood Plan drop-in session at Standish Library.	Approx 40 attendees
11 November 2017	Committee Meeting – plan progression	-
15 November 2017	AGM	-
2 December 2017	Second Christmas Market event.	-
18 January 2018	Committee Meeting	Discussion of consultation results.
5 May 2018	Committee Meeting to formally agree the plan prior to the EGM.	-
9 May 2018	Submission of final Neighbourhood Plan to the community in advance of the EGM.	-
23 May 2018	Extraordinary General Meeting	Members voted to agree the Final Draft Plan and to send the document to Wigan Council for the next round of consultation in its journey to adoption.

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Autumn / Winter 2018	Submission of Final NP to Wigan Council.	-
Autumn / Winter 2018 (subject to change)	6 week public consultation on the NP by Wigan Council.	-
Winter / Spring 2018 (subject to change)	Examination of NP.	-
Spring 2018 (subject to change)	Referendum on the NP, aiming to adopt it.	-
1 December 2018	Third Christmas Market	-