



SEN and Disability Local Offer:

Name: Hereward College

Setting Name and Address	Hereward College Bramston Crescent Tile Hill Lane Coventry CV4 9 SW	Telephone Number	02476 461231
		Website Address	www.hereward.ac.uk
Does the post 16 setting specialise in meeting the needs of young people with a particular type of LDD?	No – we offer places to students with a wide range of additional needs		
What age range of learners does the post 16 setting cater for?	16-25		
What is the admission criteria for your post 16 setting?	There are no set criteria, although the College will have to be able to meet the young person's needs and be confident that the young person wanted to engage with staff at Hereward. The College would also refuse a place if it was assessed that the young person presented a likely risk to other students or staff.		
Name and contact details of your establishments Additional Learning Support lead	As a specialist college, we do not have such a role within College so would advise any queries to be addressed to the Admissions Team in the first instance.		

Name and contact details of the person/role responsible for maintaining details of the Local Offer

Name of Person and Job Title	Jon Clugston Vice Principal		
Contact telephone number	02476 426130	Email	Jon.clugston@hereward.ac.uk

I confirm that our Local Offer has now been published on the Institution's website.

Please give the URL for the direct link to your Establishments Local Offer	www.hereward.ac.uk		
Name	Jon Clugston	Date	27 th November 2014

Accessibility and Inclusion

Hereward College offers day and residential places to a wide range of young people with additional needs. It is located near to Coventry city centre and has around 250 students currently on roll.

The curriculum offers study programmes from pre-entry level all the way through to Level 3 and has a mixture of qualifications and other non – accredited courses. The main curriculum areas are Sport, IT, Business, Creative Studies (including media, performance and art/design), and Life skills.

The campus is all on one site and is completely accessible to all students via ramps, lifts and other assistive technology.

The College has an extensive range of equipment and resources to support and meet the needs of its students, including hoists, medical equipment and transport.

Teaching and Learning

Teachers are generally trained in their subject and in specialist education and are supported by experienced Independence Learning Support staff (ILS) who work with students in the classroom and in other areas around the College.

All students are allocated a Job Coach during their time at College who is responsible for working with the student to identify long term employability goals and find suitable internal and external work experience.

Progress monitoring and review

All applicants are invited to a formal assessment day which will include an overnight stay for residential applicants. Staff will then assess the student based on information received from current professionals and from speaking to the applicant and parents if appropriate.

All students are allocated a Progress Coach who will meet the students on a 1-1 basis once a fortnight to monitor progress and be the key point of contact for both the student and their parents/carers.

Progress Reviews are undertaken every half to monitor progress against individual targets and more formal face to face Transition Review meetings are held annually.

Parents/Carers are also invited to termly Progress Evenings to discuss progress with staff.

Safeguarding

Risk assessments are undertaken on an individual basis given the broad spectrum of student need. These will include accessing the community, travel and any condition related risks.

All students receive a safeguarding session as part of their induction and a further session on e-safety during their first 6 weeks at College.

Students wishing to develop further independence in the community and travelling can undertake modules with ILS staff to achieve their goals.

All staff undertake safeguarding training at least once every two years.

All break and lunchtimes are supervised by ILS staff and mentors, with staffing levels determined by the vulnerability of specific student groups.

Health (including Emotional Health and Wellbeing)

The College employs a small nursing and health care team who oversee specific medical requirements as required.

All ILS staff are trained to give medication and in Emergency First Aid.

The College employs two trained Counsellors who operate a confidential counselling service which students can access independently.

Many students also access mentor support from the Social and Emotional Development Department who work with students on both a 1-1 basis and in groups to support emotional well-being and development.

A range of therapies are also on offer at the College, including physiotherapy, Speech and Language therapy, Occupational Therapy, Conductive Education and Complimentary therapies. Staff delivering these services all have the relevant professional qualification in their area of expertise.

Communication

Communication with parents and carers is largely done through contact with the Progress Coach team who will make individual arrangements with families re the best way of maintain communication channels.

The College also holds Progress Evenings where parents and carers are invited into College to meet staff and discuss progress. The Senior leadership Team are present at these events and can be contacted at any time to discuss concerns or progress.

Parents/carers and students are given regular opportunities to give feedback on the College throughout the year.

Working together

There are a number of ways students can get involved in working in partnership with the College – there is an active Student Union, a Peer Support team and a Course representative group.

The College actively encourages visits from other professionals who are working with students and third parties are always invited to any review meetings.

Help and support available

The Student Services and Progression team at the College are on hand to offer assistance with transport arrangements, financial assistance, bursary funding, free meals etc. and are available on the telephone or in person at the College reception.

Transition to and from the institution

Following the assessment process, those students who have been offered a place are offered further transition visits if it is agreed that this would be of benefit. New students then have an Induction period at the start of term before returning students arrive at College to help them settle in. A number of local schools undertake visits and have school links programmes. Progress Coaches will be allocated to a student for their whole time at Hereward and will be responsible for planning for and preparing students for transition out of College. The College also has a dedicated Careers Guidance worker on site for three days a week.

Enrichment/Additionality

.All students undertake enrichment activities for one afternoon a week, and these activities include a wide range of independence and educational opportunities. In addition, there is a weekly planner detailing regular and one off clubs and activities which run at lunchtimes, evenings and weekends; these are mainly supported by the Youth Work team. The Student Union organise regular social events including a Summer Prom, talent shows and discos throughout the year.

