



SEN and Disability Local Offer:

Name: Launchpad@ The Media College

Setting Name and Address	Launchpad Centre @ The Media College The Stadium Leigh Sports Village Leigh WN7 4JY	Telephone Number	01942 877715
		Website Address	www.launchpadcentre.org
Does the post 16 setting specialise in meeting the needs of young people with a particular type of LDD?	<p>The Launchpad Centre provides high quality learning support to learners with Learning Difficulties and Disabilities (LDD) as detailed below, and has successfully supported learners from Pre Entry Level to Level 4 with barriers to learning including:</p> <ul style="list-style-type: none"> SpLD / Dyslexia Dyspraxia Dyscalculia Asperger's Syndrome / ASD Autism ADD/ ADHD Visual impairment Hearing impairment Mental health difficulties Medical issues Physical disabilities Moderate LDD Multiple LDD Complex Needs <p>The Launchpad Centre is proud to work in collaboration with Specialist Council Services to provide quality learning support, personal care and services to prepare learners for adulthood.</p> <p>We pride ourselves in that we are recognised for the high standard of provision, both in specialist support and subject teaching.</p> <p>The Launchpad programme also has experience of meeting the educational needs of learners on the Autistic Spectrum by minimising barriers to learning and developing independence, social interaction skills and coping mechanisms to handle change.</p>		
What age range of learners does the post 16 setting cater for?	16-25 yrs		
What are the admission criteria for your post 16 setting?	Individual Assessment for High Level Support Funding – The Launchpad Programme is an inclusive learning programme aimed at developing learners from Entry level 1 to Level 3.		
Name and contact details of your establishments Additional Learning Support lead	<p>Rachael Brown Programmes Manager The Media College – Launchpad Centre The Stadium Leigh Sports Village Leigh WN7 4JY 01942 877715</p> <p>Direct Email: rachael.brown@launchpadcentre.org General programme enquires: hello@launchpadcentre.org</p>		

Name and contact details of the person/role responsible for maintaining details of the Local Offer

Name of Person and Job Title	Tony Brown CEO		
Contact telephone number	01942 877715	Email	tony.brown@launchpadcentre.org

I confirm that our Local Offer has now been published on the Institution's website.

Please give the URL for the direct link to your Establishments Local Offer			
Name		Date	

Accessibility and Inclusion

“Our students are at the forefront of programme planning. They take an active role in building an individualised course based on their individual needs and preferences.”

The Launchpad Centre is a comprehensive specialist training provider, offering education and training to learners from 16 years until 25 years. Launchpad is a department of The Media College, which is dedicated to providing education, training and enrichment to learners with special education needs or disabilities.

Launchpad provides a range of opportunities to young people and adults with high quality learning support, which minimises barriers to learning and development. We offer a range of relevant and meaningful opportunities to promote independence skills, preparation for adulthood, life and work. The curriculum at Launchpad has been developed by The Media College with community partners, parents, carers and most importantly our students.

As a local authority provider the Launchpad curriculum has been developed to incorporate practically based and highly motivating learning opportunities, which enable students to explore options and develop skills.

The Launchpad team draw upon the collaborative expertise around communication and person centred planning to support students to express their views and lead on the development and pathways in their individual learning plans and timetables.

While some students have clear ideas about what they like to do, others need to explore options through first hand experience. Programme, placement and progress review meetings provide regular liaison between education, support and employability teams to monitor progress towards individual targets.

Information about Launchpad, courses and full range of support services is available on The Launchpad centre website. Visit <http://launchpadcentre.org> for details on all our opportunities. For specific information on The Media College Visit <http://themediacollege.co.uk>

These websites provide information across multi-platforms, enabling users to access the information

on various devices. Bespoke arrangements can be made to provide communications (such as policies and procedures) in an alternative format on request.

Curriculum

The innovative and inclusive ethos of the Launchpad Centre means that staff work collaboratively with learners, their parents, guardians, carers and the teaching and support teams to minimise barriers to learning for learners with learning difficulties and disabilities. This allows everyone to participate successfully, achieve their learning goals and maximise their potential for a positive transition into adulthood.

Preparation for adulthood and the opportunity to progress into continuing education, training and employment is a vital part of what Launchpad offers to learners.

The Launchpad curriculum is made accessible to learners identified as having additional needs through differentiated teaching and learning resources. Our team of specialist classroom tutors, work skills specialist and work placement support officers provide the support to enable learners to demonstrate their knowledge and understanding in a variety of methods, including video diaries and our Secure Social Media groups.

All learners have access to specialist support provided by our Learning Support team who can provide information on how to access a range of support services such as pastoral care, supported employment, counselling, information, advice and guidance and career advice.

All our Launchpad Curriculum Planning and provision focuses around our Person-centred planning (PCP) approach. This is a set of approaches adopted by the Launchpad Curriculum and quality team to assist our students to plan their life and support they feel they require in order to increase their personal self-determination and improve their own independence. We support our students and their families to explore what is important to them and their future. We regular review all learning and development plans through a process of continual listening and learning, focussing on what is important to our young person or adult now and in the future, and acting on this in alliance with their family or guardians.

Launchpad Centre

The Launchpad Centre is where education, training and employability skills is provided for young people.

The Launchpad Centre is based at: **The Stadium, Leigh Sports Village, Leigh, WN7 4JY**

Facilities at The Launchpad Centre are accessible to all, lifts are available for those who have limited mobility or are wheelchair users.

The centre also has additional fire proofing for wheelchair users who are waiting for the lift if the need to evacuate arises.

Evacuation chairs are not required as staff are fully trained in evacuation procedures and are aware of how to use the lift. An experienced Health and Safety advisor on commencement of the programmes assess all young people. Learners who require additional support to evacuate the building will be given 'A Personal Emergency Evacuation Plan' (PEEP). This will contain all relevant details pertinent to the individual to ensure a safe exit from the building if the need arises.

Sensitive timetabling of activities for learners who have accessibility requirements is standard practice, to ensure all learners have access to all areas of the curriculum. The centre is based on the ground floor of Leigh Sports Village and is DDA compliant.

Where further adaptation or equipment is needed to enable learning and to reduce barriers to learning individual meetings are held with learners to agree reasonable adjustments.

Parking is available at The Media College and is free of charge. The Launchpad Centre also has 20 accessible parking bays for learners with a Blue Badge.

The car parks and footpaths around the site are constructed to enable accessibility for wheelchair users.

The Centre has accessible toilet facilities, which have been designed to ensure that they meet the needs of all users. Toilets are positioned to allow transfers from either side.

A full Hygiene Suite is also located at the centre.

The Launchpad Centre is equipped with specific first aid rest rooms with adjustable beds, ergo-toilets and variable height washbasins and ceiling hoists.

For learners with sensory impairments, there are hearing loops in a number of areas. Visual beacons are situated in the building as alerts for emergency evacuation. All emergency signs use symbols, pictures and graphics.

Equipment

The Launchpad Centre works with the Local Authority Inclusion and Disability Support Service (IDSS) in the provision and support of specialist equipment, to minimise barriers to learning for those with a range of accessibility requirements.

Learners who require assistive technology or adapted aids, will have the opportunity to discuss their specific needs with staff and explore the various options and solutions open to them to help address them. This can be discussed at the pre enrolment meeting.

In liaison with the learner, the programme and curriculum staff will review Education, Health and Care Plans (EHCs) and ensure any equipment or software already being used is available for learners. If the equipment and software referred to in the documentation is no longer appropriate, a further assessment will be carried out to identify how cost effective technology can be utilised at the centre, taking into account the specific requirements of the qualification and the needs of the learner. Reasonable adjustments will be made within the restraints of funding available.

Specialist and assistive technology may include adjustable furniture, specialist keyboards, specialist software, apps, CCTV cameras and support for learners with cochlear implants.

Special dietary requirements

Learners who require a special diet will meet with the Programme Manager at the College who will provide information and support and arrange how the specific requirements of a special diet can be met whilst at college. This can include a prepaid meal or snacks provided by external catering company.

Teaching and Learning

“The Launchpad Centre provides quality and effective teaching to learners at all levels from Entry Level to Higher Education.”

Why Launchpad?

Launchpad provides an offers an extensive range of qualifications and provides a flexible framework, built around the needs of young people and their families. It focuses on preparing young people for adulthood by providing the necessary support for individuals to progress. The Launchpad curriculum development team is here to support young people and their families in planning the transition into post-16 education, by designing individual learning, employment and progression programmes, which engage young people.

These include:

Creative, Active and Social activities are just some of the methods we at the Launchpad Centre use to engage, enrich and challenge all our students. We find that by providing varied channels for our young people and adults to explore in a range of classroom, community and social setting and contexts increases participation across our programmes and provision.

Sensory Diet Working with Occupational Therapist to develop and designed personalised activity plan that provides the sensory input a person needs to stay focused and organised throughout the day. Through a carefully planned Sensory diet students are able to tolerate sensations and situations they may find challenging, regulate their alertness and increase attention span, which will support them to be able to limit sensory seeking and sensory avoiding behaviours and support them to handle transitions with less stress.

Launchpad PfA

Launchpad Preparation for Adulthood is designed to help our young people and adults with complex needs live safe, healthy and fulfilling lives and make a positive contribution to their community. Confidence, self-awareness and responsibility are central parts of our PfA Launchpad programme, as well as activities to support our students to explore self-identity. Social interaction, development sessions increase self-confidence through infusing them into a wide range of situations and experience that have been carefully planned and well supported.

Self-esteem, self-knowledge and preparing our young people and adults to become valued members and contributors as citizens within the community. This begins with our students interacting with other students and adults they know in familiar one to one activities, small group situations as well as taking part in the regular routines, at the Launchpad Centre.

Launchpad VoC

Launchpad Vocational Pathway provides a framework, built around the needs of young people and their families. It focuses on preparing young people for adulthood by providing the necessary support for individuals to progress. Launchpad teams are here to support young people and their families in planning the transition into post-16 education, by designing individual learning, employment and progression programmes which engage young people.

This includes; A flexible framework of 1000+ units, based around five key learning areas: English, Mathematics and ICT, industry knowledge, skills for work, work experience, and social and personal skills. Online tools available include: English, Mathematics and ICT initial assessment tools, Self-Smart behavioural diagnostic tool My-Work-Search career builder tool. Units available from Entry Level 1 to Level 2, learners will receive individual unit certification and qualification certification once they have completed their Launchpad Programme.

Supported Internships

Our supported internships programme helps young people aged 16 to 25 with complex learning difficulties or disabilities to find work. The Launchpad Supported Internship scheme will support young people and adults to find a job that matches their abilities. Support will be provided from a range of specialist staff who work with the individual in the work place as well as dedicated study times outside the work place.

Launchpad teaching teams are working in partnership with Wigan Council's Supported Employment Service to create a unique study programme. Supported Internship Study programmes, include on-the-job training which are supported by our expert Training Systematic Instruction (TSI) coaches, so all young people can learn the necessary skills to function in employment. Our young people can also take the opportunity to develop other relevant skills, such as effective communication or understanding money.

What is preparing for Adulthood and what can I/we expect from Launchpad?

As part of the new arrangements for young people with Special Educational Needs and disabilities, Launchpad has worked closely with the local authority and The Media College to develop it's

provision ensuring it meets the requirements of the Code of Practice and associated legislation. Launchpad aims to provide young people and their families with the relevant information regarding the skills they will need to gain independence and prepare for adult life, such as;

- Further education and/or employment - this includes exploring different education and employment options with support from specialist staff and organisations. Pathways include entry into further study, Study Programmes, Supported Internships, Traineeships and Apprenticeships.
- Independent living – this means having choices, control and freedom over their lives and support they receive. Launchpad takes a proactive approach e.g. attending reviews with a multi organizational approach.
- Participation in society – this includes having friends and supportive relationships, participating in and contributing to the local community.
- Being as healthy as possible in adult life.

A great starting point for anyone who is interested in joining The Launchpad Centre, is to attend a Launchpad event, to talk to staff and current learners about the programme, see the facilities and to look around the Centre.

The Launchpad event is a great opportunity to spend time making sure that The Launchpad programme is the right choice for each prospective learner. Learners with additional needs are advised to speak to members of the team about their requirements and the support available.

Learning support

The purpose of additional support is to reduce barriers and increase independence in both learning and life, so that transition into continuing education, training or employment can be approached with confidence.

Support is matched to the individual learner need and could include assistive technology, support officers, specialist teaching, personal and mobility care, including vocational and work skills.

Support is reviewed regularly and a discussion takes place with the learner to see if the support is at the right level, or whether adjustments are required. The Launchpad Centre has highly qualified and experienced learning support staff and specialist tutors, who keep abreast of the latest developments through regular training and professional development. Launchpad uses a model of support, which aims to develop resilience and independence to support a young person to cope with transition to adult life.

Support begins with high quality, personalised teaching for all learners, delivered by every tutor on Launchpad. There are clear objectives and explanations, accessible technology, and lively interactive teaching styles, which maximise different learning methods.

Team teaching between our tutoring and works skills development and support staff, make sure that barriers are minimized within classes. Reasonable adjustments will be made to meet individual needs. Staff training to support learners is available to all classroom tutors, from general awareness rising to bespoke training upon request.

Launchpad provides additional support for learners who are identified as having a special educational need or disabilities. These learners will have a Learning Difficulty Assessment (LDA), Statement of Special Educational Need or, from September 2014, an Education, Health and Care Plan (EHC).

Some learners may have significant, complex, high levels of need and their learning support may be

provided until they are aged 25, funded by their local authority. In addition to the EHC plan and pre enrolment meetings with the Programme Manager, we liaise with the local authority in relation to each young persons needs. This could include in-class support, out of class support, 1-1 specialist teaching or assistive technology. Launchpad works closely with schools and the local authority and will always when required, be present at review meetings and transition meetings.

We also meet with many learners prior to enrolment to plan support in preparation for starting on Launchpad. Exam access arrangements are available to eligible learners in line with exam board regulations.

Progress monitoring and review

Pre-enrolment reviews

The Launchpad Team maintains strong communication links with schools. If a young person has been identified as having special educational needs or disabilities the team work closely with school Special Educational Needs Coordinators (SENCOs), Plan Co-ordinators, and the local authority's 16-25 SEND Team. During reviews their SEND needs are discussed to ensure a positive and seamless transition is made to the Launchpad provision.

Prospective learners and their parents/carers are encouraged to attend our events to discuss support requirements prior to starting on Launchpad.

Through liaison, reviews and transition meetings between schools, the local authority, Launchpad departmental teams and the Media College funding is agreed prior to the young person starting their course. The Launchpad Programme Manager reviews the Education, Health and Care Plans (EHCP), or other information provided by schools to endeavour to ensure that all staff are aware of all support needs before transition takes place.

On course monitoring and reviews

Reviews help to evaluate learner progress and check whether levels of support are in place to meet individual needs.

On line tracking of work and assessment by tutors, enables constant monitoring of learner's progress throughout the course. All learners undertake an initial assessment in English, Maths and ICT at the beginning of their course and formatively throughout the course, this informs their individual learning plan.

All learners will also undertake assessment of their employability, work skills and personal and social development skills during the induction period of the Launchpad.

Support liaison with subject tutors and the pastoral team takes place regularly, where learner progress is monitored and reviewed. Tutors are informed of reasonable adjustments and share any concerns electronically through The Media College Intranet (Google Apps for Education & Drive) and our Management information Systems, which provides updated information as it occurs. Any significant concerns with regard to a learner are addressed at management level through Safeguarding and Support meetings.

Parents/carers receive information and reports as requested from Launchpad and are invited to attend Parents/carers Evenings to discuss progress.

Safeguarding

Launchpad is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff to share this commitment. - **Information and policies are available by direct request to the College.**

Staff training and safeguarding

All staff undertake health and safety and safeguarding training appropriate to their role and responsibilities and this is updated on a regular basis. Directors have overall responsibility for safeguarding. Launchpad works in partnership with learners, parent/carers and a variety of external agencies to support the safety and wellbeing of learners.

All staff who escort learners out of college on trips and residential visits, have specific mandatory training. In addition, risk assessments of activities; trips and visits are carried out prior to permission being given by a senior manager or director for external activities.

Risk assessment and safeguarding

Risk assessment applies to all college employees, learners, contractors and visitors. Managers are directly responsible for ensuring that all activities, tasks and operations over which they have control, are carried out with minimum risk to the health and safety of everyone.

Where a young person is deemed to be vulnerable and possibly at risk or a risk to others, an individual risk assessment will be undertaken following discussion with parents/carers, teaching and support staff and external agencies when appropriate.

College campus and safeguarding

The Launchpad Centre has very high standards of health and safety and all learners wear a membership card displayed on a lanyard whilst on site. All visitors must report to reception and have a visitor card/badge. The Launchpad centre is not, however, a closed environment; learners have freedom of access and can go off site at lunch times.

There are a range of social spaces and amenities based around the Centre, some of which are smaller and may appeal to learners who are used to, or prefer, a quieter social environment.

Where there is evidence of exceptional vulnerability and it is agreed that a learner will need support during breaks and/or lunchtime supervision, this can be provided on a shared support basis.

Transport & safeguarding

Launchpad works with the local authority's Gateway Service, brokerage teams and the 16-25 Transitional Team to arrange, provide and agree a safe transport system for learners. Many learners travel to and from the Centre on public transport.

Some learners require specialist transport provided by the local authority. A smaller number require additional support due to mobility issues. Launchpad Centre offers support to vulnerable learners via a one-drop off/pick up points at the centre. Support workers are allocated to these learners.

Health (including Emotional Health and Wellbeing)

Emergencies

All learners are required to provide the centre with at least one emergency contact number. Learners who disclose a condition which could lead to a medical emergency, e.g. epilepsy, diabetes or asthma, will be given the option of a medical alert sticker for their membership card. All learners on site also have a First Response Action Pack (FRAP), which includes core details to enable an effective response to any emergency.

Medication procedures

Learners who require medication whilst at centre have a meeting to explain the procedures for storage and administration. Learners who self-administer medication at the centre have the option to

store medication within a locked cabinet. Learners should not keep more medication with them than they require during the day.

Staff do not administer any form of medication to learners. If a learner discloses that they require medication to be administered whilst at the centre or undertaking any activities and a reasonable adjustment cannot be made to accommodate this, a Medication Review will be called, which includes a member of the Senior Management Team.

First Aid

First aid information is part of the standard induction programme for new employees and learners. In case of medical or first aid emergency, there is a full time qualified first aider supported by other trained staff. Where specific risks have been identified, additional specialised training to deal with these situations may also be necessary, along with additional equipment.

A member of staff accompanies a learner under 18 years of age or a vulnerable adult until a parent/carer or guardian can take over.

Emotional health and wellbeing

Launchpad centre does not offer health therapy sessions at on site. If a learner has a specific need for health therapies, which are required to be carried out during the day, this would be individually reviewed in liaison with their health service provider.

A counselling service is available to all learners through the Wigan Council Gateway Service or other service providers identified by staff. A faith area can be provided for the spiritual needs of learners who wish to access the provision.

The Launchpad Centre is located close to public library services. We encourage learners to expand their researching tools base and explore services such as Google Scholar. Learners who prefer a quieter environment benefit from our bespoke delivery centre and reduced class sizes.

Communication

Communication with parents/carers

Learners at the centre have the benefit of a dedicated Programme Manager as the first port of call for parents to contact. Information is provided to share with parents, guardians and carers through internet links, apps, pastoral support booklets, programme learner handbooks and programme parent handbooks.

On a day-to-day basis, parents are encouraged to contact appropriate staff by telephone or e-mail to discuss progress and share concerns.

Appointments can be made with the Programme Manager, Curriculum and Quality team, teaching and support staff and senior management team at a mutually convenient time, if they prefer to meet face to face. Contacting the Centre by telephone or email can make an appointment.

Formal progress reports are provided at set times during the year through review meetings.

Working together

Working with parents/carers

Launchpad Centre & The Media College is committed to working with the parents, guardians and carers of learners and provides many opportunities to meet staff throughout the year. These include: Open events, Welcome sessions, Parents and Carers' Events and Evenings, etc. Feedback is requested at all events, in order to continually improve our service.

There are several opportunities for parents/carers to access Launchpad in a social setting through assisting in planned activities, breaks, social theme nights, and community interest groups.

Working with learners – The Media Colleges Launchpad Centre

The Media Colleges Launchpad Centre has an ethos of continuous improvement and the views of learners are highly valued. On line surveys, focus groups and case studies.

Representative groups (Learner Voice, Parent and Carer Voice and the Partner Voice (including Employers) are planned into each college year and feedback compared with previous years, to identify areas for improvement and to share good practice.

“Voice” groups also form an integral part of the College internal inspection process and are used as part of our Self- Assessment Report.

The Media College also has a dedicated Equality and Diversity Officer, who presents any Equality and Diversity issues at meetings and facilitates any focus groups deemed appropriate.

All learners have a Learner Agreement whilst at college. In addition to the Learner Agreement, all learners who are identified as requiring special educational provision have an Individual Learning Plan. This is completed with the learner and details any additional Study Support required, any reasonable adjustments, suggested learning strategies, etc.

Help and support available

The Launchpad Centre provides learner Support Services. We offer an exceptional and wide ranging support service available to all learners.

Help completing forms

Some parents/carers and learners may need help with completing forms; this can be made available via our Programme Manager who will be able to help.

Careers advice

Careers information, advice and guidance are available from the experienced guidance team, who can help learners both before and after they enrol on Launchpad. Wigan Carers Service and Gateway teams work in partnership with the centre to provide this service. We also have links with the Supported Employment Team at Job Centre Plus.

Transport costs

Some learners may meet the criteria for subsidised transport from the local authority and have special transport arranged for them. Parents or carers should contact the local authority to find out details of how this is assessed and the cost of any contribution they may be required to make.

For those learners not in receipt of subsidised local authority transport, or for learners who want to develop independent travel skills, public transport may be a suitable alternative.

The Launchpad centre is well served by buses. Information about the routes and cost of transport is available on request. Prior to enrolment, details will also be sent by post with an explanation about the cost and details on bus routes.

Support workers do not offer support to those learners travelling via public transport, unless agreed during the pre-enrolment meeting.

Transition to and from the institution

Working with schools to aid transition

Launchpad works closely with SENCOs and Gateway Service, staff in schools and special schools, to share information on learners' attainment and support needs, to ensure a smooth transition to post 16 education.

Our Programme Manager and education team staff can attend transition and review meetings, when invited to do so by schools, for learners with more complex additional support requirements. Career aspirations and suitable courses are explored, matching the level of attainment of the learner, in order that the best choices are made to achieve success. Discussion also takes into consideration the educational, personal, social and care needs of each individual learner, so that barriers to learning can be minimised by putting reasonable adjustments in place.

The Launchpad team has extensive links with schools, services and local authority teams and can deliver school information sessions and a range of sessions aimed at improving the knowledge and skills of learners in preparation for transition.

They also attend school careers fairs and parents/carers' evenings. They provide one to one meetings with learners, parents/carers and support staff to enable a smooth transition.

Transition from special schools

Special schools have a dedicated school liaison person who can attend school events, conducting interviews either in school or college and discussing opportunities on The Launchpad. For further information please contact:

Rachael Brown – Programme Manager

01942 487856

rachael.brown@launchpadcentre.org

For School Events Presence

Chelsea Stanway – Marketing & Events Officer

01942 877715

Chelsea.stanway@launchpadcentre.org

Employment Development and Placements

Alistair Atkinson

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Launchpad are developing a local Special School Transitions programme, for learners whilst still at school, this will enable them to become familiar with the college setting and help build up a confident relationship with staff prior to their transition.

Pre-enrolment opportunities

Open events give a learner a first taste of the Launchpad programme, its environment and feel. Invitations for new learner days are issued in June, January and March. Those learners who

require additional support with transition are also invited to attend the “pre enrolment visit” in July, prior to enrolment in September. The visit gives learners the opportunity to familiarise themselves with the centre and meet smaller groups of other new learners, before they start their full time Launchpad programme.

Progression

A range of progression routes is available based on learners’ attainment whilst at the Launchpad centre. Careers information, advice and guidance is integrated into the Launchpad curriculum helping young people to prepare for adulthood and life after Launchpad.

Employability skills are integrated into each learner’s study programme at college. Learners at entry level complete Pearson Edexcel qualifications directly linked to personal development, employability and work skills.

In addition to classroom based teaching and work skills development, learners will have the opportunity to develop employability skills through a range of work experience, tasters, and employer visits.

Learners will benefit from support from dedicated work skills development officers and placement support workers.

Work skills support can be provided in the place in order for learners to gain the confidence and general skills required to progress into work

Enrichment/Additionality

Learners on the Launchpad programme have a timetable, which includes all of the hours they are required to complete to successfully achieve their qualification. Learners will start on a programme with a minimum of 16hrs per week. Most learners will start by attending a 4-day programme, this can be increased to five days when a learner is ready for or wishes to take up a work placement or additional learning activity. The college does not offer provision in holidays, evenings or weekends, outside the timetabled classes. However, evening and weekend activities are being developed as part of a community based project.

Launchpad offers a full programme of enrichment, including recreational areas to develop social interaction skills. The college is also developing a range of external visits and breaks, which will be available if learners wish to attend. The enrichment activities will change each year following learner feedback and requests.

At lunch we have the facility for learners to make or be supported to prepare their own meal. This allows those learners who feel more vulnerable or in need of support, to make friends in a friendly and informal atmosphere.

Prior to any trips, residential visits or enrichment activities being offered, staff carry out an accessibility assessment to ensure that all learners can benefit from these activities. Reasonable adjustments will be made to allow inclusion for all.